

**Christ Church Cathedral
Vestry Minutes
May 28, 2019**

Vestry Members Present

Gibson Prichard (Senior Warden), Catherine Clark (Junior Warden), Win Bassett, John Bridges, Wyeth Burgess, Charlie Cook III, Becca Ingle, Mary Herbert Kelly, Ken King, Anna Rodriguez Masi, Jill Meese, Trone Sawyer, Pete Stringer, Varina Willse, Ellen Wright

Clergy Members Present

The Very Rev, Timothy Kimbrough, Dean and Rector; The Rev. Lissa Smith, Associate for Pastoral Care and Cathedral Life

Others Present

Hal Johnson, Mark McQueen

Opening Prayer

Dean Kimbrough led those assembled in an opening prayer.

Meditation

Gibson Prichard delivered the meditation.

Approval of the April Minutes

The minutes of the April 29, 2019 Vestry Meeting were approved. (Stringer, Wright)

Finance Committee Report

Mark McQueen presented the Finance Committee Report. The income and expense reports were approved (Stringer, Masi), and the balance sheet was approved (Stringer, Meese). The Finance Committee is satisfied with the Cathedral's financial performance for April 2019, inasmuch as it has recorded a positive variance to budget of \$19,295. This is a result of a favorable variance in income of \$18,760 coupled with a favorable variance in budgeted expenses of \$535. Cash reserves remain at approximately 22.09% of budgeted expenses on a 12 month moving average, which is somewhat below the target of 25%. However, cash as a percentage of budget on a monthly basis is now 30.06%.

Income and Expenses. Pledges, offerings, and contributions as of April 30th are \$14,392 over budget, compared to \$24,676 over budget as of March 31st. Endowment and interest income are both over budget, as is Lay Ministries income, while Christian Education income is under budget. Salary and Benefits expense is under budget, as is Christian Education expense. Expenses for Lay Ministries, Sacred Space, and Financial Stewardship are all over budget.

Capital Campaign. The Finance Committee reviewed the Capital Campaign expenses incurred from October 2017 through April 2019. Those expenses total \$363,860, leaving \$68,750 remaining for 2019 campaign expenses. A total of \$1,415,086 in pledges and other income has been received as of April 30th. Each month, the Finance Committee will review any additional expenditures and paid pledges, and will report this data to the Vestry.

Funding for Recent Outreach Gift Initiatives. The 2019 Easter offering totaled just over \$19,000, which will be used (together with Easter offerings in 2020 and 2021) to replenish the Opportunity Fund, from which \$77,500 was authorized by the Vestry as a gift to enable the construction of a school building in Boc Banique, Haiti. A check in that latter amount was sent out on May 1st. In addition, a check in the amount of \$50,000 was sent out on May 1st to satisfy the gift authorized by the Vestry to Family Reconciliation Center to assist that organization in purchasing the building heretofore leased by FRC for its ministry to families of incarcerated individuals.

Funding for the Cathedral's Safety and Security Initiatives. Transfer of the \$38,000 previously approved by the Vestry for expenses to be incurred in augmenting the Cathedral's security systems will be reflected on the May balance sheet.

Capital Campaign Update

Hal Johnson provided an update on the progress of the Capital Campaign. The Capital Campaign Committee is pushing hard to encourage the payment of 2019 pledges by the end of May. Inserts in the Sunday service bulletins during the first three weeks of May will stress the importance of timely pledge payments. On three consecutive Sundays in September (the 8th, 15th, and 22nd) updates will be presented to parishioners on the progress made toward realizing the Strategic Plan and the construction envisioned to carry it out. There remain a dozen or so households who have not yet pledged to the Capital Campaign, but from whom significant gifts might be forthcoming. Visits by Hal and Dean Kimbrough with those households are ongoing and will continue over the coming weeks. In addition, some 150 households who annually pledge to the Cathedral have not made a pledge to the Capital Campaign, and while no significant gifts are anticipated from that group, efforts are underway to reach out to them in some form. At present, 456 Capital Campaign pledges have been made, totaling \$7,856,000, which means we have reached 98.2% of our \$8 million goal.

Outreach to the Diocese at large for participation in the Cathedral's Capital Campaign is being planned, not so much in an effort to solicit substantial monetary contributions as to involve all the churches and their congregants in the Diocese in the spirit of a campaign to make their Cathedral more serviceable and accessible to all people of faith. Toward that end, a plan, endorsed enthusiastically by Bishop Bauerschmidt, was developed in the last Cathedral Chapter meeting to invite all Rectors (and/or Priests-In Charge) and all Senior Wardens in the Diocese to a luncheon at the Cathedral, hosted jointly by the Bishop and Dean, at which they will be given a tour of the Cathedral, and a presentation on the Cathedral's Strategic Plan. The luncheon is scheduled for August 27th, and invitations will go out by the end of June. In addition, by June 30th, a communication of some sort (mail, email, etc.) will be transmitted to all individual communicants in the Diocese, soliciting their prayers and contributions.

Building Committee Report

Charlie Cook III, chair of the Building Committee, reported on its progress. Things are happening apace, and the relationship with EOA has been a productive one so far. Similarly, the members of the Building Committee are working together harmoniously. As soon as we signed the contract with EOA, they sent us a calendar of action items to occur over the next weeks and months. EOA is currently planning meetings with "stakeholder parishioners" to discuss and further define needs and desires in the three areas to be served by the Strategic Plan – Fellowship, Youth, and Outreach. EOA is also assessing potential costs that may be incurred to meet codes requirements for such things as drainage, fire suppression, etc. The \$55,000 that the Vestry has authorized will pay for three separate concept drawings to be completed by EOA and furnished to the Building Committee for its review this summer. The Building Committee will select the most appropriate set of drawings from the three and present that to the Vestry for its review. Thereafter, on September 22nd, a presentation will be made to the parish.

A discussion ensued, initiated by Dean Kimbrough, concerning the process that might be followed in approving conceptual drawings, reviews and approvals by the Vestry, and presentations to the parish. As the work of the committee continues, these considerations will be revisited.

Third Party Partnership Working Group Update

Ellen Wright provided an update on the progress of the ground lease negotiations for the development of Lot C. The group met last Thursday and discussed the red-lined version of the Parking Agreement. The lawyers on both sides are continuing to haggle over its provisions. We have still not seen the conceptual drawings of the project commissioned by HRI, although we understand that process is underway, and that HRI has hired an architect (Earl Swenson) and a general contractor. One of the primary reasons for the delay in the production of conceptual drawings is the uncertainty concerning the allocation of space between residential and hotel use. HRI seems to be

leaning toward an all-hotel configuration, due to a higher return on hotel parking space. The *Agreement to Enter into a Ground Lease* (AEGL) previously signed by the parties, provides a deadline of May 31st (with a two month grace period) for HRI to complete its initial permitting process, and it is virtually certain that HRI will miss that deadline, so they may seek an extension. HRI is due to report to the Working Group on July 11th, and we will have a better idea of where everything stands by then.

Dean's Report

An Every Member Canvass Committee has been formed, chaired by Hillary and Stephen Hill. They are in the process of arranging for testimonials to be given by parishioners to encourage giving, and the pledge drive will begin in the latter part of this year.

Our Seminarian, Claire Latimer-Dennis, will be coming to Christ Church on June 2nd. On June 1st, Charlie Hall will be ordained to the Diaconate.

The last Sundays in June, July, and August will be "Walk/Bike/Bus to Church Days."

The cruciform tile inlay for the central aisle of the nave will be installed in the next month or so.

The traditional Youth Pilgrimage to the Amistad Villa in Cochabamba, Bolivia will not take place this year due to undersubscription. Only two youths signed up for the trip. Vestry members expressed concern and disappointment about this turn of events, and questions were raised about our commitment to this important and longstanding feature of our Youth experience. It was suggested that the class from which participants would have come is somewhat unique, in that many of them had already committed to another summer engagement this year. There is a good likelihood that next year's class will produce substantially more participants for the Bolivia trip. It was noted, however, that the Bolivian experience needs to be integrated into the structure of our Youth program in a more deliberate and intentional manner if we wish to promote and encourage its continuation. Trone Sawyer agreed to speak with Rev. Matthew Lewis about the Vestry's discussion on this issue.

Adjournment

There being no further business to conduct, the meeting was adjourned with a blessing by Dean Kimbrough.

Respectfully submitted,
Ken King, Clerk