

Final

Christ Church Cathedral Vestry Retreat Minutes
First Session: February 5, 2016
Diocesan Offices, Nashville

The Christ Church Cathedral Vestry gathered for the First Session of the annual retreat at Diocesan House on Woodmont Boulevard in Nashville on February 5, 2016.

Vestry Members Present

Ellen Wright (Senior Warden), Donald McKenzie (Junior Warden), Monica Urness, Don Dawson, David Berndt, Arnold Malcolm, Trey Caroland, Jon Stanley, Sam Bessey, Michael Hasty, Tameron Hedge, Katy Sheesley, David Morton, Caroline Rossini, Roger Moore

Clergy Members Present

The Very Rev. Timothy Kimbrough, Dean, the Rev. Canon Gene Manning, Sub Dean

Others Members Present

Anna Grimes Noser, Clerk; Scott Viebranz

Evening Prayer

Evening Prayer was led by the Very Rev. Kimbrough.

Strategic Planning Exercise for Vestry & Clergy

Conducted a strategic planning exercise for all 8 Commissions

Planning for the new Strategic Committee

There was a brief review and discussion of the charge for the Strategic Planning committee.

Compline

Ellen Wright led Compline.

With no further business to attend to, the first session of the Vestry retreat was adjourned.

Second Session
Diocesan Offices, Nashville
Friday, February 12, 2015

Vestry Members Present

Ellen Wright (Senior Warden), Donald McKenzie (Junior Warden), Monica Urness, Don Dawson, David Berndt, Arnold Malcolm, Trey Caroland, Jon Stanley, Sam Bessey, Michael Hasty, Tameron Hedge, Katy Sheesley, David Morton, Caroline Rossini, Roger Moore

Clergy Members Present

The Very Rev. Timothy Kimbrough, Dean, the Rev. Canon Gene Manning, Sub Dean, Canon Joshua Caler

Others Members Present

Anna Grimes Noser, Clerk

Evening Prayer

Donald McKenzie led the order of Evening Prayer with a meditation by Ellen Wright.

Mission structure, Vestry liaison, Vestry liaison interests

There was a review and discussion around chapter 8 of the Vestry handbook, and a recording of Vestry liaison interests as follows:

Administration/Finance-Trey Caroland; Administration/Properties – Michael Hasty
Canvass consultant & Financial consultant to Strategic Planning Committee – Sam Bessey
Cathedral Life – Tameron Hedge
Christian Formation – Caroline Rossini and Monica Urness
Coordinator of Commission Chairs – Roger Moore
Evangelism – Jon Stanley and David Berndt
Liturgy – Arnold Malcolm
Outreach – David Morton
Parish Life – Katy Sheesley
Pastoral Care -Don Dawson

Vestry Dates/Meditations

Vestry members were encouraged to sign up to provide a meditation prior to the start of each Vestry meeting. The finalized signup sheet will be distributed at a later date.

Vestry Fortnight assignments

The Dean and Senior Warden outlined the purpose and planning for Vestry fortnight assignments. They are to encourage vigorous Vestry participation in the life of the Cathedral during a selected 2-week period. Ellen Wright will distribute initial assignments for each fortnight and refine for final distribution.

Vestry Meeting and other Calendar Dates for 2016/2017

March 14
April 18
May 23
June 27
July 25
September 26
October 24
November 28
December 19
January 23 – Dinner with spouses and companions

Annual Parish Meeting is scheduled for January 22 and 29, 2017.

The Cathedral will host the Annual Diocesan Convention on January 20 and 21, 2017

Vestry retreat: February 3 and 4, 2017.

Review of the 2016 Annual Parish Meeting/Annual Report

Dean Kimbrough led a discussion around the recently concluded annual parish meeting and reviewed the annual report with the Vestry.

2017 Every Member Canvass

There was discussion about the planning and implementation of the Every Member Canvass, including possible exploration of seeking outside counsel to assist with this year's Canvass.

Sam Bessey reminded the Vestry of their obligation to be among the first to pledge and to prayerfully consider increasing their pledge.

Orientation to the work of the Vestry

Several financial reports and other relevant documents were reviewed and/or highlighted by Dean Kimbrough.

Conflict of interest

The following Vestry members and the Dean disclosed conflict of interest with the following organizations:

Monica Urness – Board member, Amistad Mission

Don Dawson – Board member, Family Reconciliation Center

David Morton – Board member, Room in the Inn

Donald McKenzie – Corporate counsel, Episcopal School of Nashville

According to the Vestry's conflict of interest policy, adopted 2005, in the event that the above organizations have business before the Vestry, the person with the conflict will avoid participating in the decision about whether to enter into a contract or transaction of the relevant organization.

The Strategic Planning Committee

An outline of the charge for the emerging strategic planning committee was distributed. The charge for the committee as well as a timeline was approved. (McKenzie, Malcolm)

The Dean will move forward with the appointment of committee membership and leadership.

Safeguarding God's Children

Senior Warden Ellen Wright instructed all vestry members to undergo online training via the Safeguarding God's Children website, which is required as a member of the Vestry.

Compline

Compline led by Anna Grimes Noser concluded the retreat.

Signatory Approval

The following people were approved to sign checks relating to Cathedral matters: Senior Warden Ellen Wright, Junior Warden Donald McKenzie, Bob Smyth, Katy Varney, and Charlie Cook. Additionally, staff members Mark McQueen and Angela Greek were given authority to inquire about the Cathedral's bank accounts. Each authorized person is to execute the form of resolution adopted by First Tennessee Bank.

Respectfully submitted,

Anna Grimes Noser, Clerk