

Christ Church Cathedral Vestry Minutes August 31, 2015

Vestry Members Present

Scott Hoffman (Senior Warden), Pete Stringer (Junior Warden), Donald McKenzie, Monica Urness, Don Dawson, Trey Caroland, Anna Grimes Noser, Marian Ott, Michael Hasty and Ellen Wright, Chris Hansen, Arnold Malcolm, Jon Stanley.

Vestry Members Absent

Sam Bessey, David Berndt

Clergy Members Present

The Very Rev. Timothy Kimbrough, The Rev. Canon Gene Manning, Sub Dean, The Rev. Canon Joshua Caler

Other Members Present

Mark McQueen, Ed Burgess, BJ Heyboer, Scott Viebranz

Opening Prayer and Meditation

Rev. Timothy Kimbrough led the opening prayer and Ellen Wright led the meditation.

Adoption of June, 2015 Minutes

The minutes of the June meeting were approved with one change. (Malcolm, Stringer)

Finance Committee Report

Ed Burgess presented the Finance Committee report. The Cathedral has a positive variance to budget of \$33,349. This is the result of a favorable \$181 variance in income being added to a \$33,168 positive variance in budgeted expenses. The cash reserves, which remain at 23 percent, will continue to be tracked closely. The Finance committee report (Stringer, Wright) and income and expense and balance sheets (Stringer, Malcolm) were approved.

Update on financial policy and procedure revision project

Ed gave an update on the revision project. He hopes to have a document for Vestry review by year's end.

They'll be paying particular attention to having the traditional financial statement reporting reorganized alongside the parish's new Commission structure.

Update on annual audit

Ed reported that the parish had a clean audit with no management recommendations. The Finance committee accepted the audit and all audit documents have been made available to the Vestry.

The Vestry received the audit. (Stringer, Wright)

Marian Ott asked for the record to reflect that our clean audit would not have been possible without the diligence and hard work of the staff, especially Mark McQueen and Larry Smith, the Cathedral's outgoing accountant.

Old Business

Update on strategic planning process

Senior Warden Scott Hoffman gave an update on the strategic planning process. He announced the schedule of visioning meetings to be conducted primarily on Sundays during the Sunday school hour. The tentative schedule has sessions occurring on Sept. 20; Oct. 4; Oct. 7; Nov. 1; Nov. 2 and Nov. 8. Scott Viebranz, who is shepherding the strategic plan, has requested members of the Vestry serve as facilitators for the breakout sessions as part of the visioning sessions.

Dean Kimbrough called the Vestry's attention to the communication plan surrounding the strategic plan process and asked for Vestry input on the plan. An online survey component will be part of the strategic plan process so that contributions to the visioning process may be made ongoing. The Dean commended Scott's work on the process thus far.

Preview of 2016 Every Member Canvass and update on planned giving initiative

Dean Kimbrough met with Canvass chairs Trone Sawyer and Trey Tally. The first communication to the parish for this year's canvass will be a letter distributed the last week in September. Follow up phone calls to households who have not yet made their pledge will be carried in late October and early November. There is no planned phone call night; volunteers will be asked to conduct their phone calls at home.

Update on web site project

Rev. Joshua Caler distributed a "catechism" or Q&A detailing the new Cathedral website. It will form the basis of communication on the website update to the parish as

well. The new website will go live in late October. It will be a site with an emphasis on clarity and direction rather than comprehensiveness and data storage. He also distributed a timeline for implementation of the newly re-formulated site.

Update on data base project

The switch to the new database occurred in July with staff training being conducted as well. It is inclusive of some of the financial database software also being updated.

New Business

Confirmation of Dean's Commission and committee appointments

Dean Kimbrough asked the Vestry to receive some new commission and committee appointments. After consultation with vestry officers and after having received notice of the current chair having to step down, it was requested that Tameron Hedge serve as Cathedral Life Commission chairman and likewise, Dawn Edwards will be serving as the Evangelism and Discipleship chair. Ken Sheesley was requested as property committee chair. The appointments were approved (Stringer, McKenzie).

New assistant organist/choirmaster update

Dean Kimbrough welcomed Michael Gebhart, the Cathedral's new assistant organist and choirmaster. There was an announcement in the bulletin last Sunday. Gebhart will arrive in mid-September.

Senior Warden's Report

Senior warden Scott Hoffman drew the Vestry's attention to the periodic mutual ministry review. This is an opportunity to provide feedback on the Dean's ministry. There will be an update on this prior to the next Vestry meeting.

Dean's Report

Timothy began by thanking everyone for his sabbatical. He gave a brief overview of the sabbatical, which included: 3 weeks in Jerusalem at the Cathedral there; time in a town north of Oslo as theologian in residence at Lommendalen Kirk; and 10 days traveling in the footsteps of the apostle Paul, from Istanbul to Athens.

The Dean also gave an update on the General Convention, which included the election of a new presiding bishop, the Right Rev. Michael Bruce Curry. The Church will begin the walk towards a new Book of Common Prayer, which will take about three years to finalize. Also of discussion at General Convention was the recent Supreme Court decision upholding same sex marriage and what it means for the Church.

He encouraged the Vestry to fill out the online Tithe of Time survey as soon as possible.

Timothy also announced that we would say goodbye to verger Scott Smith this Sunday. He acknowledged all the many ways Scott has served Christ Church. The evening worship service will debut October 18. The idea is to plant a new congregation ex nihilo.

Adjourn

With no further business to attend to, the meeting was adjourned.

Addendum – Vestry Meditation Schedule

- Monday, September 28 – Monica Urness
- Monday, October 26 – Anna Grimes
- Monday, November 16 – David Berndt
- Monday, December 14 – Sam Bessey
- Monday, January 25 – Michael Hasty