

Draft

Christ Church Cathedral Vestry Retreat Minutes
February 7 & 8, 2014
Diocesan Offices/ 3700 Woodmont Boulevard
Nashville, TN

The Christ Church Cathedral Vestry gathered for its annual retreat at the Diocesan offices on Woodmont Boulevard in Nashville, TN on February 7 and 8, 2014.

Vestry Members Present

Scott Hoffman (Senior Warden), Pete Stringer (Junior Warden), Lawrence Blank-Cook, Don Dawson, Chris Hansen, Susan Hudson, Kristine Lalonde, Donald McKenzie, Paul Myers, Anna Grimes Noser, Marian Ott, Jon Stanley, Dan Schafer and Ellen Wright.

Vestry Members Absent

Monica Urness

Clergy Members Present

The Very Rev. Timothy Kimbrough, Dean, the Rev. Canon Gene Manning, Sub Dean, the Rev. Joshua Caler, Curate.

Evening Prayer

Evening Prayer was led the Very Rev. Kimbrough.

Introductions and Orientation

Dean Kimbrough welcomed the new Vestry members: Jon Stanley, Donald McKenzie, Don Dawson and Ellen Wright. Monica Urness will join us at the next Vestry meeting. Following introductions, the Dean led a review of the work of the vestry and directed Vestry members to their copies of Vestry notebooks, and pointed especially to Christ Church's role as Cathedral for the diocese. There was additional discussion about the Diocesan Asking to the Cathedral, the Cathedral's delegates to the Annual Convention and the various roles of the Cathedral Chapter. The Dean also reviewed a calendar of key events for the year. (See "Important Dates" at the end of the minutes).

Banking/Conflict of Interest documents

Senior Warden Scott Hoffman read the conflict of interest policy. In conjunction with the policy, the following individuals indicated having relationships with organizations associated with the business of the Cathedral:

Dean Kimbrough: Member of the Board, Nashville CARES (receives Outreach contributions)

Pete Stringer: Relationship Manager, First Tennessee Bank (Houses some Parish bank accounts) Chair, Property and Finance committee and Treasurer, Episcopal Diocese of Tennessee (receives Cathedral contributions); President, Episcopal Endowment Corporation (EEC) (Maintains some endowment funds).

Marion Ott: Board member, St. Luke's Community House (receives Outreach contributions)

Don Dawson: Board Member, Reconciliation Ministries (receives Outreach contributions)

Identifying Mission-Based Priorities for Ministry

The Dean and clergy led a discussion of what the essential components of parish ministry should be. The conversation centered around viewing the essential parish as consisting of: people assembled around the proclamation of faith, charged by that proclamation to serve Christ in the friend, the stranger, the sick and the dying, while answering the call to educate and form those among us into disciples of Christ.

The discussion points will be useful as the Vestry moves more fully into mission based budget planning.

Compline

Scott Hoffman led Compline, after which the meeting was recessed for the day.

Saturday, February 8, 2014

Morning Prayer and Meditation

Following Morning Prayer, led by Pete Stringer, Kristine LaLonde provided the meditation.

Approval of January 27, 2014 Meeting Minutes

Minutes of the January 27, 2014 Vestry meeting were amended and approved.

January Financial Statements

January financial statements forwarded by the Finance Committee were received and approved.

Archival Records Funding

The Vestry approved the appropriation of \$12,500 from the unrestricted Endowment Fund to complete the transfer of Christ Church archival records to a digital format. (Stringer, Hoffman, McKenzie)

Implementation of New Mission Structure

Susan Hudson presented the new structure of the parish, including a timeline of implementation, the identity of the commission chairs and a review of what each commission is responsible for.

Identifying Mission Based Priorities II

The Dean led a discussion about the environment for ministry for CCC in downtown Nashville. Additional discussions were held regarding how priorities for ministry are established.

Vestry Liaison Interests

Senior warden Scott Hoffman asked Vestry members not serving on the Infrastructure Committee (Hoffman, Hudson, Cook and Noser) to serve as “liaisons” to Cathedral Commissions. He will tabulate the preferences of each non-exempt member and report to each Vestry member individually with their liaison assignment. A copy of the liaison assignments is attached to these minutes.

Election of Vestry members on the Cathedral Chapter

Members of the Cathedral Chapter from our parish include Dean Kimbrough, Senior Warden Scott Hoffman, Junior Warden Pete Stringer, Secretary Anna Grimes Noser and two others from the parish, as selected by the Vestry. To that end, the Vestry elected Paul Myers and David Berndt as representatives.

Noonday Prayers

Noonday prayers led by Anna Grimes Noser concluded the morning session.

Next Steps for Mission-Based Budgeting

The Vestry agreed mission based budgeting is a priority for the year. The process to be followed will be refined in the coming months.

Dolores Nicholson 25th Anniversary Celebration

Dean Kimbrough called the Vestry's attention to a celebration of Dolores Nicholson's 25th anniversary of ordination to the diaconate. Further details will be developed in the coming months.

Calendar Planning

An overview of key 2014 dates and events was presented and follows these minutes. Next year's retreat will be February 6-7, 2015 at St. Mary's Sewanee. A meditation sheet was distributed for signups. Fortnight assignments were discussed by Scott Hoffman to encourage vigorous Vestry participation in the life of the Cathedral during a selected 2-week period. Scott will distribute initial assignments for each fortnight and refine for final distribution.

Signatory Approval

The following people were approved to sign checks relating to Cathedral matters: Scott Hoffman, Pete Stringer, Bob Smyth, Charles Cook III, and Katy Varney. Additionally, staff members Mark McQueen and Larry Smith were given authority to inquire about the Cathedral's bank accounts.

There being no further business to consider, the meeting was adjourned at 3:00 p.m. followed by Holy Eucharist which included a meditation by Anna Grimes Noser.

Respectfully submitted,

Anna Grimes Noser, Clerk

CCC Vestry Meeting Schedule for 2014/2015

Monday, March 24

Monday, April 28

Monday, May 19*

Monday, June 23

NO MEETING IN JULY

Monday, August 25

Monday, September 22

Monday, October 27

Monday, November 24

Monday, December 15*

Monday, January 26

Friday, February 6 and Saturday, February 7 – Vestry Retreat

*Vestry meets on the third Monday of May and December due to holiday scheduling