

*Draft*

Christ Church Cathedral Vestry Meeting Minutes  
August 26, 2013  
Nashville, TN

Vestry Members Present

Tyler Yarbro (Junior Warden), Denise Bentley, Lawrence Blank-Cook, Chris Hansen, Scott Hoffman, Susan Hudson, Kristine Lalonde, Paul Myers, Anna Grimes-Noser, Marian Ott, Jo Dee Prichard, Dan Schafer, Pete Stringer and Ann Walker-King.

Vestry Member Absent

Scott Viebranz.

Clergy Members Present

The Very Rev. Timothy Kimbrough, Dean, the Rev Canon Gene Manning, Sub Dean and the Rev. Joshua Caler, Curate.

Approval of Minutes from June 24, 2013 Vestry Meeting

The minutes of the June 24, 2013 Vestry meeting were amended and approved.

Meditation

Pete Stringer led the evening's meditation.

Finance Committee Report

Mark McQueen reviewed the Finance Committee report and accompanying financial statements. The report and financial statements were received and approved.

Key Financial Metrics:

|                      |          |                      |
|----------------------|----------|----------------------|
| YTD Income:          | \$40,654 | unfavorable variance |
| YTD Expenses:        | \$13,677 | negative variance    |
| YTD Total v. Budget: | \$54,331 | negative variance    |

### 2012 Audit

Mark also reviewed the results of the recently completed 2012 year-end audit. (The audited financial reports prepared by Crosslin and Associates were forwarded to members of the Vestry prior to the meeting). There were no recommendations for changes in processes or procedures. They noted that an existing policy (selling securities received as contributions immediately upon received) was not followed. The Securities have been since sold (with a gain to the church). Based on recommendation of the Finance Committee, the Vestry accepted the audit report.

### Report from the *ad hoc* Advisory Committee on Youth Minister Hire

Jo Dee Prichard and Joshua Caler reported that the *ad hoc* Advisory Committee on Youth Minister Hire has been formed and is in the process of sourcing candidates to fill the vacant Youth Minister position. The Committee intends to identify and present potential candidates to be interviewed by the Dean in the late Fall with the goal of our new Youth Minister being selected by year-end. Cammie Claybrook is chairing this committee with the assistance of Hannah Lavey.

### Report from the *ad hoc* Committee on Parish Infrastructure

Tyler Yarbrow presented a proposal containing recommendations modifications to the Parish infrastructure. The proposal has been refined based on input from members of the Vestry and others.

After considerable discussion the Vestry approved the following resolution:

*Resolved*, that, the Christ Church Cathedral Vestry affirms and endorses the work of the *ad hoc* Committee on Parish Infrastructure as reflected in the proposal document presented to the Vestry on August 26, 2013, in particular the organizational structure of the Council for Commissions, the Commissions, and the Committees, as well as the charges to Commissions that they oversee the creation and management of appropriate committees to conduct the work necessary to each Commission's particular area of ministry.

A copy of the proposal is included as an attachment to these minutes.

Dean's Report

Dean Kimbrough reported on various matters including:

- A parishioner and an usher have reported seeing a man at Sunday worship with a holstered pistol during the month of August. The Dean pledged to speak further with the parishioner and the usher, to gather some additional information about churches and the "open and carry" laws of TN, and to include this item on the September for further discussion.
- Canon Andrew White, the Vicar of Baghdad, will visit the Cathedral on September 15, 2013. He will preach at 8:30 a.m. and 11:00 a.m. and lead a discussion at the Adult Forum on that day.
- In conjunction with the upcoming meeting of the House of Bishops, the Most Rev. Dr. Katharine Jefferts Schori, Presiding Bishop of the Episcopal Church will preside and preach at the 11 a.m. Liturgy on September 22, 2013. Also that day, the Right Rev. Michael Curry, Bishop of North Carolina, will celebrate and preach at the 8:30 a.m. Liturgy.

There being no further business to consider, the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Scott Hoffman  
Clerk