

FINAL
Vestry Minutes
Christ Church Cathedral
Home of Beverly and Sandy Sanders
Monday, December 19, 2011

Vestry Members Present: Steve Lasley, Junior Warden; Mary Herbert Kelly, Scott Smith, John Whitaker, John Bridges, Susie Ries, Sandy Sanders, Denise Bentley, Jo Dee Prichard, Scott Viebranz, Ann Walker-King, Tyler Yarbro

Clergy Present: Timothy Kimbrough, Gene Manning, Dolores Nicholson, Joshua Caler

Others Present: Mark McQueen, Sally Kanaday

Dean Kimbrough called the meeting to order at 5:30 and opened it with prayer. He expressed our sympathy for Catherine Clark and her family at the loss of her mother and thanked the Sanders for agreeing to host the meeting at the last minute.

Minutes--In an effort to conserve time, the Minutes from the November meeting will be considered at the January meeting.

Committee Reports

Mission Statement Planning--Denise Bentley reported that the committee (Denise, Susie, Tyler, Scott Viebranz and the Dean) has met considering the Magnificat and the Baptismal Covenant as guides and has a tentative offering of a Mission Statement. The Vestry will consider and finalize the statement at the January meeting.

Financials--Mark McQueen presented the current financial statements. See Attached. Motion made by Steve Lasley and seconded by John Whitaker to accept the statements was unanimously approved.

Bookstore--Motion was made by Denise Bentley and seconded by Susie Ries to accept the recommendation of the Finance Committee to set aside the balance of approximately \$3500 in the bookstore checking account (less any sales tax due as a result of the clearance sale) for the purchase of prayer books for confirmands. Motion carried unanimously.

Joshua Caler's Ordination--Motion was made by Scott Smith and seconded by John Whitaker to set aside up to \$3000 from the 2011 surplus to cover expenses related to our Curate's ordination to the priesthood in January. Motion carried unanimously.

Vestry Nomination Report--Scott Smith and Mary Herbert Kelly reported for the Vestry Nomination Committee. The committee made a timeline for the ongoing work from their November 8, 2011, meeting through the announcement of Vestry election results on January 30, 2012, which includes a proposed agenda for the Annual Meeting and Vestry Election. See Attachment.

They announced the names of the 10 nominees which will be published in the January 8 service leaflet and posted on the Christ Church Cathedral website. See attached list and Information Profile requested.

Also included in the report is a recommendation to amend Item 8 regarding the length of time a former Vestry member shall be ineligible for re-election. After some discussion, the Vestry agreed to take this item under advisement and consider it at the January meeting.

The Dean thanked the Committee for its work and report.

IRS Designations for Clergy Housing Allowances and FSA--Susie Ries made the motion and Ann Walker-King seconded that

Resolved, that during the calendar year 2012, 30% of the Rev. Timothy Kimbrough's cash compensation is designated for his housing exclusion. Additionally, \$4000 is designated for his Medical Reimbursement (FSA). These monies shall be disbursed under an Accountable Plan as described by the IRS. Requests for reimbursement shall be accompanied by a receipt and made within 60 days of incurring the expense. Any funds remaining in these accounts at year's end shall revert to the General Fund.

and also Resolved, that during the calendar year of 2012, 50% of Canon Gene Manning's cash compensation is designated for her housing exclusion. No other designations have been requested by the Rev. Ms. Manning.

and also Resolved, that during the calendar year 2012, 40% of Deacon Joshua Caler's cash compensation is designated for his housing exclusion. No other designations have been requested by Deacon Caler.

Motion was unanimously adopted.

Old Business

Every Member Canvass Results--See Attachments of Every Member Canvass Report plus Graph, Work continues to close the gap between this year's current pledges and last year's total. December 31 is the cut off date for pledges to be considered in the budget.

2012 General Fund Budget--See Attached 2012 Budget Proposal and Assumptions and 2012 Budget in the December 2011 Finance Committee Report.

Motion was made by Steve Lasley and seconded by Susie Ries that

Resolved, that the Vestry recommends that the Finance Committee study parking fees in the general downtown area and consider an increase in monthly parking rates and event parking in Lots B and C.

Motion was passed unanimously.

Motion was made by Jo Dee Prichard and seconded by John Bridges that,

Resolved, that the Vestry moves to adopt provisionally the 2012 General Fund Budget as recommended by the Finance Committee, giving priority to protecting a 2% raise for staff, pending any adjustments necessary to close the budget gap, and to appoint a Budget Review Committee. The Committee will be

comprised of the Wardens, the Dean, Finance Committee Chair Ed Burgess, and Scott Viebranz. Mark McQueen will meet with the Committee. The current Senior Warden shall convene the Review Committee during the first week of January.

Motion was passed unanimously.

The Dean expressed thanks to Mark McQueen and Larry Smith for their work with the financial business of the Church.

The meeting adjourned at 6:35 to begin the Vestry Christmas party.

Sally Kanaday, Clerk

Attached: December 2011 Finance Committee Report
 Balance Sheet Detail, November 30, 2011
 Budgeted Income and Expense Statement, November 2011
 2012 Vestry Nominating Committee Report
 Vestry Final Nominees
 Every Member Canvass report plus graph
 2012 Budget Proposal and assumptions