

**Christ Church Cathedral
Minutes of the Vestry
February Meeting
March 5-6, 2010**

Vestry members in attendance: Hal Johnson, Catherine Clark, Sandra Merritt, Tobi Nolan, Scott Smith, Mary Herbert Kelly, Steve Lasley, Scott Viebranz, John Whitaker, Dave Goetz, Catherine Clark, Susie Ries, Susan Dupont, John Bridges, Sandy Sanders, Marie Yeagle

Clergy in attendance: Timothy Kimbrough, Gene Manning, Ann Stevenson

The Vestry of Christ Church Cathedral held its Annual Vestry Retreat on Friday, March 5 and Saturday, March 6, 2010 at St. Mary's Retreat Center in Sewanee, TN. This Retreat included a business session devoted to the work that would have been covered at its regularly scheduled February 2010 meeting, otherwise devoted to the celebration of the life and ministry of the Reverend Canon Geoffrey Butcher, on the occasion of his approaching retirement.

Friday, March 5

The Very Reverend Timothy Kimbrough called the meeting to order at 7:15 p.m. Susan Dupont gave the meditation.

Approval of Minutes: The following resolution was introduced and seconded:
Resolved, the Vestry approves the minutes of its January 25, 2010 meeting.
Unanimously approved.

Cluster Reports

The Dean invited additions and comments to Cluster reports.

Reports from Cluster ministries (attached)

- Administrative (Finance): Steve Lasley submitted written report.

Finance Committee: Reported that income projections were exceeded for January; the majority of the meeting was spent discussing the Schillig gift. The Chair of the Finance Committee, Marian Ott, is researching endowment policies of other similarly sized churches to help make recommendations for applying future unrestricted gifts to the Cathedral.

The following resolution was introduced and seconded:
Resolved, the Vestry approves the February report of the Finance committee.
Unanimously approved.

The following resolution was introduced and seconded:
Resolved, the Vestry approves the budget adjustment of up to \$10,000 for Geoffrey Butcher's Retirement/Transition celebration.
Unanimously approved.

Property Committee: Reported that restoration and preservation of the remaining 20 stained glass windows is estimated to cost ~\$250,000.

Personnel Committee: Recommended offering Medical and Dependent Care Flexible Spending Accounts to Cathedral staff. Larry will administer the accounts; any cost to the Cathedral would be through his time, which he believes will be negligible. Employees elect to participate annually (although decision to offer plan will allow employees to opt-in immediately).

The following resolution was introduced and seconded:
Resolved, the Vestry approves the recommendation of the Personnel committee to offer Medical and Dependent Care "Flexible Spending Accounts" to Cathedral employees.
Unanimously approved.

- Spiritual Formation: Scott Smith reported on the Lenten Forum that has had good attendance but invited the cluster to consider how the forums are developed to attract healthy attendance.
- Outreach: Mary Herbert Kelly submitted written report.
- Membership Care: Sandra Merritt gave an oral report. The committee discussed its structure and purpose. The Newcomers' committee will now try to reach newcomers through email rather than exclusively by phone.
- Sacred Space: Susan Dupont submitted report from Friends of the Cathedral. Susan reported that Bachanalia is planned for March 26, 2010, 5-11 p.m. at the Cathedral. She handed out promotional posters and asked for volunteers to cook and fill other roles.
- Hal Johnson thanked and congratulated the CCC Youth and volunteers on a successful Shrove Tuesday Pancake Supper that raised ~\$8000 for Youth programs. He reported that the "Help Stomp Out Hunger" event was well attended.
- The Dean reported that the Lenten Food Drive collected more than 3400 pounds for Second Harvest Food Bank. A meal typically weighs 1.3 pounds, meaning the parish donated approximately one meal per Cathedral member.

Report from the Retirement/transition committee

Scott Smith reported that the committee is focused on communicating with the parish, and a letter from the Dean and Wardens, including the schedule of events, will go out soon. A reception at the Pinnacle Tower is planned for April 29 with May 2nd being

Geoffrey's last day. The Dean requested an overview of the committee finances at the next Vestry meeting.

Seminarian interview – Anna Russell Kelly

The following resolution was introduced and seconded:

Resolved, the Vestry endorses Anna Russell Kelly for Ordination to the Diaconate.

Unanimously approved.

Saturday, March 6

The Dean called the meeting to order at 9 a.m. Catherine Clark gave the meditation.

The Dean reviewed the presentation he gave at the Dean's Forum on Sunday, February 28, 2010, entitled, "Notes from the Dean's Desk: the 1st 90 days." A discussion on transition followed.

Stewardship for 2010

A Vestry Tithe Statement

The Dean invited the Vestry to consider adopting a Tithe Statement based on resolutions of the General Convention of the Episcopal Church. The Dean speculated that such a statement might be used as a leadership tool with the parish when teaching about stewardship. A discussion of the statement and the meaning of tithing followed. The Vestry agreed to continue wrestling with the concept of tithing and considering the Diocesan resolution.

A tithe from the 2nd installment of the Schillig gift

The Dean reminded the Vestry that just before the 2010 budget was adopted, the Cathedral learned of a 2nd installment from the Schillig estate in the amount of \$800,000. He asked the Vestry if there are specific projects or institutions we would like to support and whether it is prudent to consider a tithe from the 2nd installment from the Schillig estate. The consensus of the Vestry is that it is appropriate to tithe though it choose to delay action for the purposes of further discernment and the gathering of additional information. A discussion of Mary Schillig's wishes and interests and of the Cathedral's gifts policy followed.

The following resolution was introduced and seconded:

Resolved, the Vestry appoints a committee of the Wardens, the Clerk and Mary Herbert Kelly to consider the Vestry's discussion of this proposal and the best interests of the Cathedral before making a recommendation to the Vestry on tithing from the 2nd installment of the bequest from the Schillig estate at the April meeting of the Vestry.

Unanimously approved.

Seminarian interview – Danielle Thompson

The following resolution was introduced and seconded:

Resolved, the Vestry endorses the Danielle Thompson for Ordination to the Diaconate.

Unanimously approved.

Calendar planning

Vestry dates

The Vestry will not meet in July.

2011 Vestry retreat

The Dean will review the calendar and suggest dates in late February or early March at the next Vestry meeting.

Vestry elections (class of 2014)

The formal and informal Vestry elections process was discussed. Staff has organized dates and deadlines, while the Vestry mans the ballots during the two Sundays on which the parish votes. Wardens and other Vestry members have informally recruited parishioners to stand for election.

Annual Report (2010)

The Dean suggested instituting an Annual Report that will make us deliberate in goal setting and assessment. The 2010 Annual Report would be a retrospective.

Annual Parish Meeting

The purpose of the Annual Parish Meeting has included giving the parish an opportunity to come together and a forum for business discussion. There needs to be a time for the presentation of the budget. Hal Johnson noted that the Diocesan canons provide for Vestry elections at the Annual Meeting.

Cathedral charter and chapter

The history and purposed of the Cathedral charter were discussed. The Dean suggested forming a committee to lay out similar guidance for parish operations.

Vestry/Parish by-laws

The Dean, Hal Johnson and Dave Goetz will convene over this year and will report to the Vestry at the 2011 retreat.

The meeting was adjourned by motion of the Vestry.

Respectfully submitted by Marie Stringer Yeagle, Clerk

Attachments and handouts:

Vestry Agenda, March 5-6, 2010

Vestry Minutes, January 2010

Finance Committee Report, February 2010

Sacred Space Cluster, February 2010

Cultural Arts Cluster, February 2010

Budgeted Income and Expense Statement, January 2010

Balance Sheet, January 2010

Outreach Cluster Reports, February 2010

Reconciliation Civic Reports, February 2010

Guides Report, February 2010