

Christ Church Cathedral
Minutes of the Vestry
September 3, 2008

Vestry members in attendance: Pete Stringer, Stanford Adams, Marian Ott, Ed Burgess, Christy Hooper, Thor Urness, Susan Dupont, Paul Elledge, Hal Johnson, Sandra Merritt, Tobi Nolan

Clergy in attendance: Anne Stevenson, Geoffrey Butcher, Matthew Corkern

Also in attendance: Mark McQueen

The Vestry of Christ Church Cathedral held its regular monthly meeting on September 3, 2008. Pete Stringer called the meeting to order. Ed Burgess gave the meditation.

Warden's Time:

- Pete Stringer asked vestry members to submit their pledge cards to Elizabeth Madsen or Larry Weick by September 15.
- Pete Stringer asked each vestry member to submit a name for vestry nomination. Members should have a name for submission by the September 22nd vestry meeting.
- The Cathedral will host two guest preachers this fall. The Rev. John Talbird, a retired priest from East Tennessee, will conduct a Sunday School class focusing on stewardship on October 26. The Rev. Charles Fulton will speak on November 9. He is a former rector of St. Paul's, Franklin, and now coordinates the national church's fundraising initiative to support mission growth.
- Pete Stringer updated the vestry on the search committee's work. Nominations for the position of dean and rector are closed, and seven candidates remain for consideration. The committee is establishing travel teams to visit these candidates, and plans to narrow the search to three candidates who will visit the Cathedral to meet with the entire committee.

Report by Interim Rector:

- The Rev. Anne Stevenson reminded vestry members that this coming Sunday, September 7, is the first Sunday of the Cathedral's fall schedule. Sunday School enrollment has required the addition of another 4 year old class. The clergy are trying to make the 8:30 service responsive to the needs of young families, but will add the second reading to the service.
- On September 7, the adult Sunday School program will be a parish meeting in the nave.
- Belmont University has asked the Cathedral to host a vespers service for visiting members of the media before the presidential debate to be hosted in Nashville.
- Anne Stevenson will attend the enthronement of the Bishop of Coventry on All Saints' Day.
- A staff day is scheduled for Tuesday, September 30, off-site in Springfield.

Approval of Minutes: The following resolution was introduced and seconded:
Resolved, that the Vestry approve the minutes of its June 23, 2008 meeting. Unanimously approved by the Vestry.

Vestry Time: Reports from Cluster Liasons

Administrative: Ed Burgess submitted a written report. The following resolution was introduced and seconded: *Resolved, that the vestry accept the independent auditors' report for 2006 and 2007, as submitted on July 30, 2008, by Puryear, Hamilton, Hausman & Wood, CPAs.* Unanimously approved by the Vestry.

Pete Stringer and Mark McQueen asked the vestry to grant the wardens, clerk, finance chair, and business manager signing authority on the Cathedral's credit card. *Resolved, that the vestry authorize the Pete Stringer, Charlie Cook, Tobi Nolan, Marian Ott, and Mark McQueen to make purchases on the Cathedral's credit card with Suntrust Bank.* Unanimously approved by the Vestry.

The vestry briefly discussed the auditors' recommendations. Marian Ott explained that the Finance Committee will write a letter to the auditors in response to their recommendations. The Cathedral has already undertaken many of the suggestions, but others may be too costly to follow. The committee will revisit the recommendation of depreciating fixed assets.

Pete Stringer announced that Doug Chappell will chair the Stewardship Committee this fall, with Jeff Yarbrow co-chairing and agreeing to chair the 2009 campaign.

Outreach: Thor Urness submitted a written report. He also requested that the vestry write a letter thanking Joyce Wilding for her many years of service to the Cathedral's environmental ministry.

Sacred Space: Ken King submitted written reports.

Membership Care: Sigourney Cheek submitted written reports.

Spiritual Formation: Christy Hooper submitted written reports. She challenged each vestry member to attend at least one Christian Education program each month, aside from regular Sunday classes.

New Business:

The vestry discussed concerns that the full master plan committee had not been consulted about the sacristy project and that the project was not discussed with the master plan architects. The vestry discussed the need to maintain our property adequately before the master plan is undertaken, and the difficulty in consulting a wide range of committees before taking action. Several vestry members observed that as the property committee becomes more active, consultation will become easier on many issues.

Pete Stringer noted that the price to widen the door from the nave to the sacristy hall is much higher than anticipated. Before contracting for the project, however, the master plan architectural firm will be consulted.

Vestry members discussed the possibility of a training session for committee chairs, with particular attention on church financial procedures. Rather than a training session, an informational packet may be assembled so that chairpersons will know when to seek approval from other committees or the vestry.

Old Business: None.

Key Dates:

The meeting was adjourned by motion of the Vestry at 7:47 p.m.

Respectfully submitted by Tobi Nolan, Clerk

Attachments and handouts:

Vestry Agenda, September 3, 2008

Vestry Meeting Minutes, June 23, 2008

Attendance Data, August 2008

Independent Auditors' Report and Financial Statements, 2006 & 2007

Independent Auditors' Management Recommendation Letter, December 2007

Administrative Cluster Report, August 2008

Finance Committee Report, August 2008

Budgeted Income and Expense Statement, July 31, 2008

Balance Sheet, July 31, 2008

Outreach Cluster Report, August 2008

Cathedral Guides Report to Sacred Space Cluster, August 2008

Civic Committee Report, August 2008

Draft Itinerary: Civil War Peace Pilgrimage

Membership Care Cluster Report, August 2008

Spiritual Formation Cluster Report, August 2008

Cultural Arts Report, August 2008

2008-09 Schedule of Concerts

Report on Ministries for Reconciliation, August 2008