

**Christ Church Cathedral
Minutes of the Vestry
June 23, 2008**

Vestry members in attendance: Pete Stringer, Stanford Adams, Marian Ott, Libby Patterson, Ed Burgess, Sigourney Cheek, Charlie Cook, Christy Hooper, Thor Urness, Susan Dupont, Paul Elledge, Hal Johnson, Sandra Merritt, Tobi Nolan
Clergy in attendance: Anne Stevenson, Geoffrey Butcher
Also in attendance: Mark McQueen

The Vestry of Christ Church Cathedral held its regular monthly meeting on June 23, 2008. Pete Stringer called the meeting to order at 7:00 p.m. Tobi Nolan gave the meditation.

Report by Interim Rector: Anne Stevenson reported that the new summer schedule is offering a welcome respite. She is hopeful that a new part-time communications staff person will soon be hired.

Approval of Minutes: The following resolution was introduced and seconded:
Resolved, that the Vestry approve the minutes of its April, 2008 meeting, as amended.
Unanimously approved by the Vestry.

Vestry Time: Reports from Cluster Liaisons

Administrative: Ed Burgess submitted a written report. He also presented the vestry with proposed amendments to the lay personnel policy. The personnel committee recommends amending the lay personnel policy to permit part-time employees who work at least 20 hours a week to accumulate half of the medical leave available to full-time employees. The personnel committee also recommends making health insurance available to these employees, with the employee responsible for 50% of the “employee only” coverage premium; if family coverage is selected, the employee would pay the premium less the church’s contribution for individual coverage. Finally, the committee would allow part-time employees to participate in the health reimbursement plan at 50% the rate of full-time employees. The following resolution was introduced and seconded:
Resolved, that the Vestry approve the foregoing recommendations of the personnel committee with regard to health benefits for part-time lay employees. Approved by the Vestry, with Thor Urness abstaining.

Ed Burgess also submitted the personnel committee’s proposed “Cathedral Property and Electronic Communication Policy” as another amendment to the lay personnel policy. *Resolved, that the Vestry approve the proposed Cathedral Property and Electronic Communication Policy.* Unanimously approved by the Vestry.

Finally, Ed Burgess noted that the personnel committee will next begin to review the retirement plan options available to lay employees.

Outreach: Thor Urness submitted a written report.

Sacred Space: Ken King submitted written reports. Susan Dupont added an update, noting that the cultural arts programming had reached a goal of sustaining two thirds of its revenue through direct sponsorship of its programming and contributions to the Friends of the Cathedral, with only one third of the programs being funded by the cathedral budget. In addition, the arts programming for the coming year has been finalized.

Membership Care: Sigourney Cheek submitted written reports.

Spiritual Formation: Christy Hooper submitted written reports.

New Business:

Charlie Cook reported from the search committee that the search process has picked up speed now that the church deployment office has received the Cathedral's profile.

Pete Stringer indicated that the architectural firm of Tuck, Hinton had been asked to create a drawing of the expanded entrance to the nave from the hall near the sacristy. He suggested that with the remaining \$20,000 in the memorial fund, after completion of the sacristy renovation, that the vestry allocate those funds to a project to expand that entrance to the nave. *Resolved, that the Vestry authorize the property committee to contract for the previously approved sacristy project and an expansion of the entrance to the nave nearest the sacristy, in an amount not to exceed \$71,000 for both projects.* Unanimously approved by the Vestry.

Anne Stevenson added that the upcoming Lambeth Conference is anticipated to engage controversial topics. Bishop Bauerschmidt has agreed to hold a Wednesday evening lecture on October 1 in order to update the parish on the state of the Anglican Communion in light of Lambeth Conference.

Old Business:

None.

Key Dates:

July 14-17: Vacation Bible School at St. George's

July 22: Men's Breakfast

August 1: First Friday service

August 25: Vestry meeting

August 26: Men's Breakfast

Clergy vacation schedules: Anne: June 30-July 31; August 29-31

Geoffrey: August 4-15

Matthew: June 2-July 11; August 22-24; August 29-31

The meeting was adjourned by motion of the Vestry at 7:45.

Respectfully submitted by Tobi Nolan, Clerk

Attachments and handouts:

Vestry Agenda, June 23, 2008

Vestry Meeting Minutes, May 2008

Attendance Data, June 2008

Finance Committee Report, May 2008

Proposed Lay Personnel Policy, June 18, 2008

Budgeted Income and Expense Statement, May 2008

Balance Sheet, May 2008

Outreach Cluster Report, June 2008

Sacred Space Cluster Report, June 2008

Membership Care Cluster Report, June 2008

Spiritual Formation Cluster Report, June 2008