

Christ Church Cathedral
Minutes of the Vestry
April 28, 2008

Vestry members in attendance: Pete Stringer, Stanford Adams, Marian Ott, Libby Patterson, Ed Burgess, Charlie Cook, Christy Hooper, Thor Urness, Hal Johnson, Sandra Merritt, Tobi Nolan. Clergy in attendance: Anne Stevenson, Geoffrey Butcher, Matthew Corkern.

The Vestry of Christ Church Cathedral held its regular monthly meeting on April 28, 2008. Pete Stringer called the meeting to order at 6:55 p.m. Paul Elledge submitted a written meditation.

Warden's Time:

- Pete Stringer reported that Dale Grimes has agreed to chair the newly formed Governance Committee which has been created to clarify vestry policies. The committee will rely on the expertise of several attorneys within the parish to assess the Directors and Officers liability insurance needs of the Cathedral. The committee will also try to define a rotation schedule for committee chairs. This committee plans to undertake a survey of comparably sized parishes in order to recommend best governance practices.
- The search committee submitted the draft parish profile for Vestry comment and approval. The search committee would like to have comments and a Vestry vote by Thursday, May 1, via email in order to expedite the submission process. A motion was made to amend the Cathedral's mission statement, which is contained in the profile, to state that the Cathedral wishes to be a "stronghold of *Christian* faith." *Resolved, that the mission statement of the Cathedral states:*
"Our vision is to be a welcoming place; a stronghold of Christian faith; a model of service in our community and diocese in liturgy, spiritual formation, education, outreach, stewardship, pastoral care; and a parish willing to take risks in pursuing our Mission." Unanimously approved by the Vestry.
- The Vestry discussed several issues regarding the Bethlehem Center's use of the Cathedral for its day care program. First, the Cathedral has received an insurance certificate naming CCC as an additional loss payee on Bethlehem Center's insurance policy. The Vestry will confirm that the Bethlehem Center's employees receive appropriate sexual misconduct training. Finally, as a clerical matter, Marian Ott discovered that the Cathedral did not have a copy of the license agreement as signed by the Cathedral but only a faxed copy signed by Bethlehem Center. A motion was made and seconded authorizing Anne Stevenson to sign this faxed agreement in order to indicate the effectiveness of the original license agreement. Her signature is in no way intended to modify or extend the original agreement. *Resolved, that the Vestry authorizes the Reverend Anne Stevenson to acknowledge the 2001 license agreement between Christ Church and the*

Bethlehem Center by signing the faxed agreement as signed by Bethlehem Center.
Unanimously approved by the Vestry.

- Pete Stringer acknowledged the need to thank Bill Maxfield for his work with the staff to ensure that a mold problem in the 810 building is remedied. Scott Smith and Roy Gottfried should also receive thanks for their help with the sacristy remodeling project.
- Marian Ott reported that the search for a cathedral business manager has been narrowed to two applicants who will be interviewed in the coming week. Presently, the personnel committee is seeking to hire a non-parishioner. If the committee approves a candidate, Anne will interview the potential hire, and the wardens will have the opportunity to meet with him/her as well.
- The next vestry meeting will be on Tuesday, May 27, 2008.
- On May 25, the summer schedule of services will begin, with Sunday services at 8:30 and 10:30 a.m.

Report by Interim Rector: No report from Anne Stevenson. Geoffrey Butcher reported that Vicky Moser has found full time employment and will be leaving her position with the Cathedral. A search for a part-time public relations/media specialist will need to begin. The search committee has requested that Vicky compile a “press kit” of articles about the Cathedral to include in a packet for any prospective dean and rector.

Approval of Minutes: The following resolution was introduced and seconded:
Resolved, that the Vestry approve the minutes of its March 31, 2008 meeting.
Unanimously approved by the Vestry.

Vestry Time: Reports from Cluster Liaisons

Finance and Stewardship: Marian Ott informed the Vestry that the cost of the health insurance contract covering Cathedral personnel will increase 8% when the contract is renewed. The contract is renewed annually in April. The renewal contract requires an expenditure of approximately \$108,000 and requires Vestry approval. The following resolution was introduced and seconded: *Resolved, that the Vestry approve entering the health insurance renewal contract.* Unanimously approved by the Vestry. In January 2009, a list of covered employees will be compiled in order to clarify available benefits for church staff. There will also be information forthcoming about the pension plan available through the national church for lay church employees.

Outreach: Thor Urness submitted a written report.

Sacred Space: Ken King submitted a written report by the Cathedral Guides.

Membership Care: Sigourney Cheek submitted a written report.

Spiritual Formation: Christy Hooper submitted a written report. She also reported that Phyllis Tickle's lecture during the adult Sunday School hour was well received. Matthew Corkern added that May 18 is Youth Sunday and that cathedral youth will preach at all three services. He requested support and encouragement at those services. Youth leaders will be honoring the eighteen graduating seniors with a party. Sixteen rising ninth graders will participate in the Urban Mission Trip II; eleven of the fifteen rising juniors will be traveling to England with Matthew Corkern.

New Business: Sandra Merritt distributed the contact information of new members so that vestry members could place welcoming telephone calls.

Old Business: None.

Key Dates: None submitted.

The meeting was adjourned by motion of the Vestry at 7:40 p.m.

Respectfully submitted by Tobi Nolan, Clerk

Attachments and handouts:

Vestry Meeting Minutes, March 31, 2008
Attendance Data, April 2008
Cathedral Guides Report to Sacred Space Cluster, April 2008
Membership Care Cluster Report, April 2008
Outreach Cluster Report, April 2008
Administrative Cluster Report, April 2008
Spiritual Formation Cluster Report, April 2008
Finance Committee Report, April 2008
Budgeted Income and Expense Statement, March 31, 2008
Balance Sheet, March 2008
Committee Chair Information
Cathedral Parish Profile