

**Christ Church Cathedral
Minutes of the Vestry
September 24, 2007**

Vestry Members in attendance: Jennifer Johnston, Judy Wright, John Stone, Joanne Knight, Stanford Adams, Ken King, Marian Ott, Libby Patterson, Pete Stringer, Thor Urness, Christy Hooper, Ed Burgess, Charlie Cook, Sigourney Cheek. Clergy present: Anne Stevenson, Matthew Corkern. Also present: Eileen Hosking.

The Vestry of Christ Church Cathedral held its regular monthly meeting on Monday, September 24, 2007. Jennifer Johnston called the meeting to order at 6:40pm. Anne Stevenson opened the meeting with prayer.

Joanne Knight gave the meditation.

• **Warden's Time:**

- Jennifer Johnston reported that the parish meeting on September 9 went well.
- Jennifer Johnston reported that the wardens have appointed an Interim Search Committee and that the committee has started its work. Jennifer Johnston reported that the wardens have begun calling people whom the wardens have selected to serve on the Search Committee. Jennifer Johnston reported that the Search Committee will begin meeting soon.
- Jennifer Johnston reported that October 7 is the kickoff of the stewardship campaign. Jennifer Johnston reported that John Lavey is planning to meet with the parishioners who have volunteered to host stewardship dinners. Jennifer Johnston encouraged Vestry members to submit pledges prior to the campaign kickoff.
- Jennifer Johnston reported that Vestry elections will be held on November 18 and 25. The wardens have asked Judy Wright, Joanne Knight, Walker Mathews and John Stone to ask candidates to run for the Vestry. Judy Wright reported that other Vestry nominations are welcome.
- Jennifer Johnston reported on the first of the "Moving On" sessions moderated by Jamie Kyne. The Vestry discussed the concerns raised by parishioners at the session.

• **Clergy Time:**

- Anne Stevenson reported that Sunday attendance is steady: attendance has increased at the 11:00 service but is down somewhat at the 8:30 service.
- Anne Stevenson reported that the Cathedral is not offering a weekday Bible study but that Matthew Corkern plans to begin offering a Bible study at noon on Wednesdays.
- Anne Stevenson reported on the changes to the 8:30 service in order to shorten the duration of the service. The Vestry discussed the changes.

- **Approval of Minutes:** The following resolution was introduced and seconded: *Resolved, that the Vestry approve the minutes of the August 20, 2007 Vestry meeting.* Unanimously approved by the Vestry.

• **Vestry Time: Reports from Cluster Liaisons**

- **Outreach:** Libby Patterson submitted a written report.
 - Libby Patterson reported that Todd Cato, Marian Ott, Larry Wieck and Bill Coke are the Cathedral's representatives on a steering committee to consider redevelopment plans for the St. Luke's neighborhood. The steering committee will consider the redevelopment plans proposed by St. George's as well as other redevelopment efforts for the St. Luke's neighborhood. Libby Patterson reported that the Community Outreach Committee is

considering a request by St. George's that the Cathedral help pay for a consultant to assist the steering committee.

- Libby Patterson announced that the Wayfarers Committee is looking for volunteers to help on Sunday mornings.
- **Sacred Space:**
 - Ken King reported that Jane Boram hosted a Reconciliation Committee dinner at her house. The dinner included Muslim leaders of the Islamic Center. Ken King asked Vestry members to let him know if any members would like to attend a dinner at the home of one of the Muslim leaders.
 - Pete Stringer reported that he had met with the Cultural Arts committee regarding contracts for events in 2008. Pete Stringer asked the committee to seek Vestry approval of any contracts for events in 2008.
- **Membership Care:** Joanne Knight submitted a written report.
 - Joanne Knight reported that the Visitors and Newcomers Committee will meet in October to consider how the Cathedral greets visitors. The Cathedral will host a newcomer's brunch in November.
- **Spiritual Formation:** Christy Hooper submitted a written report. Christy Hooper reported that the Cathedral has been distributing nametags before Sunday services as well as newcomer packets to newcomers. Christy Hooper reported that the nametags have received mixed review but that the newcomer packets distributed to visitors have been well received.
- **Property and Personnel:**
 - Eileen Hosking reported that she is considering candidates who have applied for the communication coordinator position.
 - Eileen Hosking reported that she is in the process of contracting with a web design firm to complete a redesign of the Cathedral's website.
 - Eileen Hosking reported that she is evaluating whether to outsource the Cathedral's mailings.
- **Finance and Stewardship:** Walker Mathews submitted a written report.
 - Marian Ott reported that the Finance Committee recommends that the Vestry accept the results of the 2006 audit. Copies of the 2006 audit were distributed to Vestry members at the previous Vestry meeting. The following resolution was introduced and seconded: *Resolved, that the Vestry accept the results of the 2006 audit.* Unanimously approved by the Vestry.
 - Marian Ott reported that the Finance Committee plans to respond to the auditor's management letter. Marian Ott reported that the management letter did not raise any unanticipated issues.
 - Marian Ott reported that the forgiveness of the \$85,000.00 mortgage note on the Swanson's home is reflected on the Budgeted Income and Expense Statement and Balance Sheet distributed prior to this meeting. Marian Ott reported that the Finance Committee expects the Cathedral to finish 2007 with a small surplus, not including the forgiveness of the mortgage note.
 - Marian Ott reported that the Finance Committee is beginning to meet with the various program areas to discuss budgetary priorities for 2008.
 - Jennifer Johnston thanked Marian Ott for chairing the Finance Committee.
- **New Business:** No new business.
- **Old Business:** Joanne Knight reported that 7 new Foyer groups have formed, including 80 parishioners.
- **Key Dates:**

Oct. 5, 6pm

First Friday Service

Oct. 6, 10am	Blessing of the Animals
Oct. 16, 7:30 pm	Mark Jarman, poet, reading from Epistles
Oct. 21, 4pm	Organ Concert, Thomas Murray, Yale University
Oct. 22	October Vestry meeting

The meeting was adjourned by motion of the Vestry at 9:05 P.M.

Respectfully submitted by Stanford Adams, Clerk

Attachments and handouts:

- Vestry Agenda, September 24, 2007
- Vestry meeting minutes, August 20, 2007
- Membership Care Cluster, September 2007
- Outreach Cluster Report, September 2007
- Spiritual Formation Report, September 2007
- Finance Committee Report, September 2007
- Balance Sheet Detail, August 31, 2007
- Budgeted Income and Expense Statement, August 31, 2007
- Community Investment and Economic Justice Committee Report, September 2007
- St. Luke's Neighborhood Redevelopment, St. George's and Christ Church Cathedral collaboration, minutes of September 20, 2007 meeting
- Letter from John Lavey to the parish regarding stewardship

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