

**Christ Church Cathedral
Minutes of the Vestry
December 18, 2006**

Vestry Members in attendance: Hal Cato, Shelton Clark, Steve Ezell, Jennifer Johnston, Joanne Knight, Jamie Kyne, Walker Mathews, John Stone, Judy Wright, Stanford Adams, Ken King, Libby Patterson, Pete Stringer. Clergy present: Ken Swanson, Geoffrey Butcher, Anne Stevenson, Matthew Corkern, Tshepo Maloka. Also present: Eileen Hosking, Thor Urness, Ed Burgess, Sigourney Cheek, Christy Hooper.

The Vestry of Christ Church Cathedral held its regular monthly meeting on Monday, December 18, 2006. Dean Ken Swanson called the meeting to order at 6:45pm.

Jennifer Johnston gave the meditation.

- **Dean's Report:** The Dean summarized the process of setting budget priorities for the Cathedral. The Dean and the Vestry discussed the process of setting budget priorities.
- **Approval of Minutes from November 2006 Meeting:** The following resolution was introduced and seconded: *Resolved, that the Vestry approve the minutes of the November 2006 Vestry meeting.* Unanimously approved by the Vestry.
- **Vestry Time: Reports from Cluster Liaisons**
 - **Outreach:** Libby Patterson submitted a written report. Libby Patterson presented preliminary budgets prepared by the Service Ministries Committee and the Global Missions Committee, and she reported that both committees plan to finalize their budgets in January 2007.
 - **Membership Care:** Joanne Knight submitted a written report.
 - **Spiritual Formation:** Shelton Clark submitted a written report. Matthew Corkern reported that Rees Greenman has resigned his position as youth minister effective December 31, 2006. Matthew Corkern thanked Rees Greenman for his service as youth minister.
 - **Property and Personnel:** Eileen Hosking did not have any items to report.
 - **Finance and Stewardship:**
 - Steve Ezell reported that the Finance Committee expects the Cathedral to finish 2006 with a small surplus.
 - Steve Ezell distributed a summary of the 2007 budget, including a 2007 recommended provisional budget. The Dean reported that the Vestry had an informational meeting on December 13, 2006 to discuss the budget. The following resolution was introduced and seconded: *Resolved, that the Vestry approve operating according to the 2007 recommended provisional budget.* The Vestry unanimously approved the resolution.
 - Steve Ezell discussed the November 30, 2006 balance sheet.
 - Stanford Adams introduced the following resolution: *Resolved, of the compensation to be paid in 2007 to the Very Rev. Kenneth Swanson, the Rev. Anne B. Stevenson, the Rev. Geoffrey Butcher, and the Rev. Matthew Corkern, the Vestry designates the following amounts as rental allowance or housing allowance: the Very Rev. Kenneth Swanson, \$33,000.00; the Rev. Anne B. Stevenson, \$32,000.00; the Rev. Geoffrey Butcher, \$32,000.00; and the Rev. Matthew Corkern, \$36,000.00. The Vestry intends this resolution to comply with the requirements of Section 107 of the Internal Revenue Code and 26 CFR § 1.107-1.* The resolution was seconded, and the Vestry unanimously approved the resolution.

- The Dean reported that Paul Myers and John Lavey have done a wonderful job of running the Stewardship campaign. The Dean reported that John Lavey has agreed to run the campaign next year.
- **Wardens' Time:** Jennifer Johnston thanked Shelton Clark for serving as spiritual formation liaison. Jennifer Johnston thanked the departing Vestry members. Jennifer Johnston announced that Stanford Adams will continue to serve as Vestry clerk.
- **New Business:** No new business.
- **Old Business:** The Dean reported that he asked the architects to prepare specific renderings to the preliminary architectural plans so that he could begin approaching potential capital campaign donors. The Dean has now received the renderings and will begin discussing the building plans with potential donors in January.
- **Key Dates:**

December 24:	4 Advent, one service, 8:30am.
December 24:	Christmas Eve Liturgies, 12:15pm, 4:00pm, 11:00pm.
December 25:	Christmas Day Liturgy, 10:00am.
December 26 to January 2:	Parish offices closed.
December 31:	One Sunday liturgy, 10am.
January 1:	New Year's Day Liturgy, 12:15pm.
January 5:	First Friday, 6pm.
January 12-13:	Vestry Retreat.
January 14:	Taize Service, 6pm.
January 19-21:	Women's Retreat.
January 21:	David Hurd, Organ Concert, 4pm.
January 22:	Next Vestry Meeting, 5:15pm.

The meeting closed with a prayer by Anne Stevenson and was adjourned by motion of the Vestry at 8:35 P.M.

Respectfully submitted by Stanford Adams, Clerk

Attachments and handouts:

- Vestry Agenda, December 18, 2006
- Minutes of the Vestry, November 27, 2006
- The Dean's Report, December 2006
- Outreach Cluster Report, December 2006
- Membership Care Report, December 2006
- Spiritual Formation Cluster Report, December 15, 2006
- Finance Committee Report December 2006
- Balance Sheet Detail, November 30, 2006
- Budgeted Income and Expense Statement, November 30, 2006
- Christ Church Cathedral Budget 2007
- Service Ministries Budget, November 15, 2006
- Global Missions Proposed 2007 Budget