

**Christ Church Cathedral  
Minutes of the Vestry  
September 25, 2006**

Vestry Members in attendance: Hal Cato, Shelton Clark, Steve Ezell, Jennifer Johnston, Carroll Kimball, Joanne Knight, Jamie Kyne, Walker Mathews, Judy Wright, Stanford Adams, Ken King, Marian Ott, Libby Patterson, John Stone, Pete Stringer. Clergy present: Ken Swanson, Geoffrey Butcher, Anne Stevenson, Tshepo Maloka. Also present: Eileen Hosking.

The Vestry of Christ Church Cathedral held its regular monthly meeting on Monday, September 25, 2006. Dean Ken Swanson called the meeting to order at 6:30 pm.

Shelton Clark gave the meditation.

- **Dean's Report:** The Dean asked Anne Stevenson to discuss the nominees of the Episcopate Committee. Anne Stevenson discussed the candidates. Anne Stevenson announced the schedule for presentations by the candidates, and she asked Vestry members to send questions for the candidates to her in advance of these presentations.
- **Approval of Minutes from August 2006 Meeting:** The following resolution was introduced and seconded: *Resolved, that the Vestry approve the minutes of the August 2006 Vestry meeting.* Unanimously approved by the Vestry.
- **Warden's Time:** Carroll Kimball reported that Bill Weems at St. Ann's has proposed 7 possible dates for dinner with St. Ann's Vestry (spouses included). Carroll Kimball passed around a sign-up sheet for Vestry members to indicate any conflicts with these dates.
- **Vestry Time: Reports from Cluster Liaisons**
  - **Outreach:** Libby Patterson submitted a written report.
  - **Membership Care:** Joanne Knight submitted a written report. Joanne Knight reported that the Cathedral has ordered 4 receivers for hard of hearing parishioners.
  - **Spiritual Formation:** Shelton Clark submitted a written report.
  - **Property and Personnel:**
    - Eileen Hosking reported that the Cathedral has upgraded its security. The system now requires a key pass to get on the elevator and into the stairwells. The Cathedral has also added additional security cameras.
    - Eileen Hosking reported that the roof over the east stairwell has been repaired.
    - Eileen Hosking reported that Lisa Hill has been hired as Toddler House director, and she begins this week. Rachel Haught has been hired as a teacher. Four children are enrolled in Toddler House.
    - The Dean reported that a donor has given money for a portrait of Bishop Herlong. The Bishop has asked for the portrait to hang at the Cathedral. A donor has also given money for a portrait of Bishop Reynolds. The Dean asked the Vestry to approve hanging these portraits at the Cathedral. The following resolution was introduced and seconded: *Resolved, the Vestry accepts the portraits of the Rt. Revs. Reynolds and Herlong.* The Vestry unanimously approved.
  - **Finance and Stewardship:** Steve Ezell submitted a written report. Steve reported that the budget appears to be in good shape for the balance of the year.
    - The following resolution was introduced and seconded: *Resolved, that the Vestry accept the report of the auditors and management letter.* The Vestry unanimously approved.

- The Dean asked the Vestry to consider whether the Cathedral should charge a fee for the compact disks of hymns that the Cathedral has produced. The Dean explained that the purpose of the CDs is to help children and their families become familiar with hymns commonly sung at Sunday services. The Vestry agreed that the Cathedral should give these CDs to families with children. In addition, the Vestry agreed to consider adding a budget item in 2007 in order to produce additional CDs.
- The Dean reported that stewardship packets will be mailed this week, and that the Dean will meet with 54 families during the stewardship season. The Dean discussed the theme of the campaign.
- The Dean reported that he will begin to present the master plan to 20 identified families, and he will ask these families for a commitment to the capital campaign. The capital campaign committee feels that the Cathedral must receive commitments of at least \$6,000,000.00 before beginning a capital campaign.
- **Wardens' Time:** Jennifer Johnston asked the Dean to move forward with the recommendations on the wedding fee report. Jennifer Johnston thanked the Vestry members who attended the All Congregations Leaders Conference.
- **New Business:** The Dean asked that Vestry members attend the farewell dinner for Bishop Herlong dinner on Oct. 27.
- **Old Business:** No old business.
- **Key Dates:**

October 6: First Friday, 6pm.  
October 7: Blessing of the Animals, 9am.  
October 8: Taize Service, 6pm  
October 15: Thomas Keating, preaching and Dean's Forum.  
October 15: Felix Hell, organ concert.  
October 20-21: Fall Symposium, Charles Marsh.  
October 21: Corkern/Coke wedding.  
October 23: Next Vestry Meeting, 5:15pm.

The meeting closed with a prayer by Geoffrey Butcher and was adjourned at 7:50 pm.

Respectfully submitted by Stanford Adams, Clerk

**Attachments and handouts:**

- Vestry Agenda, September 25, 2006
- The Dean's Report, September 2006
- Minutes of the Vestry, August 28, 2006
- Outreach Cluster Report, September 2006
- Report from Global Missions Micro-Development subcommittee, September 7, 2006
- Membership Care Report, September 2006
- Spiritual Formation Report/Catechesis of the Good Shepherd Summary of Presentations, September 2006
- Liturgy Committee Report, September 22, 2006
- Finance Committee Report, September 2006
- Balance Sheet Detail, August 31, 2006

As approved by the Vestry

- Budgeted Income and Expense Statement, August 31, 2006
- Financial Statements – Modified Cash Basis and Independent Auditors' Report, December 31, 2005 and 2004.
- Letter from Puryear, Hamilton, Hausman & Wood, PLC to the Finance Committee, Christ Church Cathedral, dated June 9, 2006