

MINUTES OF THE CALLED VESTRY MEETING
CHRIST EPISCOPAL CHURCH
January 28, 1987

A called meeting of the Christ Church Vestry was held at 5:30 p.m. on January 28th. The Rector called the meeting to order and opened it with a prayer.

He then called on Gina Lodge to present the 1987 budget.

She pointed out that item 1-A, \$60,000 in plate offerings, has not been listed before as a budget item.

The General Endowment Investment Income includes the Tidman and Ida Belle Wilson Funds and is now down because we have borrowed from the corpus.

Gina Lodge pointed out \$9,993 interest gained from paying back the endowment with money we have already gotten from the Diocese.

Checking account interest in the amount of \$7,000 is now shown in the budget, so that our total receipts shown are truly total.

Approval of the 1987 budget was moved by Pete Stringer, seconded by Susie Davis, and unanimously approved by the Vestry.

The Rector announced that after that time the Vestry will meet on the fourth rather than the third Monday of the month to allow the minutes, treasurer's report, etc.. to be mailed out. We will, therefore, meet on February 23rd rather than the 16th. The Vestry will also meet from 7:30 to 8:30 a.m. following the 7:00 a.m. Holy Eucharist on Tuesday, February 3rd, and will be presented liturgically at the 8:45 a.m. service February 1st. Vestry members will meet in the Parish Hall at 8:30 a.m. before the service.

There being no further business, the meeting was adjourned.

Respectfully submitte,

Frances Corzine, Clerk

MINUTES OF THE MEETING OF THE VESTRY
OF
CHRIST EPISCOPAL CHURCH
February 23, 1986

Following Evening Prayer at 5:15 p.m., the regular monthly meeting of the Vestry was convened by the Rector.

The minutes of the previous meeting were read and approved with three corrections. 1. Mary Jane Levitch was elected 3rd alternate clerical deputy to the 1988 General Convention. 2. The tower renovation money was adequate and the gift was accepted. 3.

Don Whitfield noted a correction in the budget figure that should read that \$11,000 has been collected from pledges to date and that the housing budget should be deleted because it is now included in another category. The Treasurer's Report was approved as presented.

The Rector addressed the issue of how clergy energies would be structured during his sabbatical. Sam and Mary Jane will share the helm and liturgical duties with Gordon filling in. He suggested that we consider bringing in outside clergy, perhaps on a monthly basis. Bob Smyth will be the designated lay person to assist with lay staff and the Sr. Warden will be in contact with the clergy. Gordon Peerman's function will still be focused primarily on pastoral counseling.

Brad Reed asked if next year's budget needs to reflect the need for extra help and if Mary Jane and Sam need compensation for their extra load. Other issues to consider are the visitation of the sick and nursing homes, as well as an increased parish membership. The Rector said he hopes that the Diocese will train the laity to lighten the clergy load.

Our next sabbath time will be March 10th and the Rector suggested having this time at 3-week intervals. Our next one would be on March 31st.

Following a delicious Catherine Snell dinner, Bob Smyth presented the Master Plan Proposal by Michael Emrich which was approved. The Master Plan for the pastoral counseling tower will be ready by April 1st and we can look forward to having the work completed by June 1st.

Bob Smyth also reported that we will be trying a sticker system for our parishioners' parking. The parking lot will continue to be monitored through the reception desk for Gordon's people and any other parking needs of those visiting the church for business.

Bill Coke reported on the Diocesan Capital Funds Drive and said that the dinner has had a marvelous response with 1,300 reservations already accepted. It will be a time of celebration. A prayer vigil throughout the Diocese will occur between March 15-22 to pray for discernment of the direction the Diocese should take. Christ Church's participation will be from 8:00 p.m., March 18 to 8:00 a.m., March 19.

Between March 29 and April 5, Vestry members will be asked to call and invite parishioners to festivals at designated homes to educate the parish on

the 5 goals for which the Diocese is raising money.

Sam Miller reported that the ski trip to Paoli Peaks was a tremendous success. Elizabeth Watson will be taking over the head of the Youth Committee from Speed Thomas some time this summer. The Jr. and Sr. High leadership teams will meet once a month to work on plans and mailings for youth happenings as suggested by Gary Dietz to facilitate communication.

Carol Thomas reminded and urged all committees to be sure to use the Time and Talent sheets as a rich resource for help.

Bill Coke passed out a list of outreach resources and gave the Outreach Committee report to the Vestry.

Jane Hardy reported that the New Members Committee is setting up meetings to discuss how to best serve our new members.

Scott Lee reported that the Lenten Learning Centers are scheduled for March 8 and that the older children will participate by helping the younger ones. A sub-committee has been formed to study and select possible new curriculum for next year. Scott Lee will be turning over the chair of the Church School Committee to Stephanie Brooks sometime in June.

Mary Jane Levitch reported that our Parish Weekend-at-Home was a wonderful success with 80 people having participated. Parish Weekend Away will be April 3-5.

Pete Stringer is the head of a new committee formed to study personnel needs and to review existing staff job descriptions in order to provide support and guidance to the Rector in this area.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Lina Wellborn, Acting Clerk

MINUTES OF THE MEETING OF THE VESTRY
OF
CHRIST EPISCOPAL CHURCH
March 23, 1987

Following Evening Prayer at 5:15 p.m., the regular meeting of the Vestry was convened by the Rector who introduced Bill Coke, General Chairman of the Diocesan Campaign and a Vestry member. Present were:

Tom Ward, The Rector	Pearline Gilpin
Mary Jane Levitch	Lina Wellborn
Gordon Peerman	Jim Snell
Brad Reed	Carol Elam
Bob Smyth	Dick Lodge
Bill Coke	Carol Thomas
Drew Goddard	Don Whitfield
Scott Lee	Susie Davis

Frances Corzine

Bill Coke began with a prayer for the success of the Campaign, and introduced Glen Holiman, Campaign Director, who presented a special twelve-minute slide show on the hopes and goals of the campaign.

Bill then explained the way the visioning process and the campaign came about. He stated that we are now "fleshing out the vision" and beginning over in this new/old Diocese, and he emphasized that this Vestry must take the leadership in assuring the success of the campaign.

The Rector then explained how our parish has been divided up so that everyone is invited to one of the parties to be held in parishioners' homes over the next two Sundays. He added that he was impressed by the direction the campaign was taking, and how moved he had been by the presence of 2,000 Episcopalians, including 200 Christ Church members, in the Grand Ballroom at the Opryland Hotel a week ago Sunday.

The Rector said that we at Christ Church have raised \$329,000 in the fall, but that we will have to stretch ourselves to reach the goal of \$660,000 we have set for the final goal for ourselves and the Diocese. -

Glen Holiman asked us to emphasize the pledge when we make our parish calls. He feels this allows people to relax a bit when they realize they have three years or 4 tax years to complete their pledge to the campaign.

Don Whitfield then gave the Treasurer's Report. There was discussion on clarifying the restricted and unrestricted Capital Funds, following which the report was approved as presented.

The Vestry then reviewed the statistics for February.

The Rector then presented the possibility of a new staff position, that of Coordinator of Lay Ministry. He explained his notes on the position (see attached) to the Vestry, adding that he sees this position as having a salary of \$25,000.

Carol Thomas speaking as Nurture Chair, felt that this would be a great help to her committee, and Mary Jane felt that it would be a particular help to the new member group.

As Finance Chair, Dick Lodge said that he would bring to the next Vestry meeting the financial package for the sabbatical time.

Brad Reed expressed concern about financing the position out of our limited resources.

Dick Lodge said that the money designated for Sabbatical expenditures is "excess" 1986 money, and from this point on has been included in our budget.

There was discussion on the possibility of having to fill other positions in the future, especially the possibility of adding a sexton and/or a secretary.

Susie Davis pointed out that to create this position and utilize it during the Rector's absence, and later do away with it for the lack of funds could have a great deal of negative fallout. She also added that the values and pluses of the position may not be evident in one year.

The Rector then discussed the position of priest-associate in the person of Scott Root. It would simply be a "place for him to be, as a letter of transfer is for a lay person." After a full discussion it was decided that Bob Smyth would investigate how this is handled in other churches, and report to the next Vestry meeting.

Committee reports were then given.

Bill Coke asked to backtrack to the earlier diocesan campaign conversation, and asked that the Vestry reaffirm the commitment of Christ Church to the campaign, and to our goal of \$660,000. This was moved and unanimously approved by the Vestry.

Dick Lodge then reported on the nuns at St. Mary's desire to divest themselves of approximately 200 acres on Sewanee Mountain for enough money to build a new convent on the remaining acreage. Bishop Reynolds has asked Dick to research the situation, including: 1) the fact that the property at DuBose is owned jointly by the three Tennessee dioceses, and it would have to be agreed by all three that we could sell the DuBose property; 2) the possibility of a move to St. Mary's from DuBose; 3) what will happen to Camp Gailor-Maxon if the property is sold, etc...

The Rector added that Bishop and Council are wrestling with this issue, specifically how to afford it, but also how not to afford it.

Mary Jane Levitch announced that Brad Reed would head the newly formed Adult Education Committee, and Scott Lee announced that Stephanie Brooks is in the process of taking over the chair of the Church School Committee.

Bill Coke announced that the Sunday lunch program is still going well. However, he has hired a couple of off-duty policemen for a couple of Sundays to steer people in the program away from the parking lot. He said that Hal Johnson will head up the "Room In the Inn" program next fall, and that Louise Herbert will head the St. Luke's Family Shelter program.

Gordon Peerman said that he has sketches from Michael Emrich, and that anyone wanting to see them should stay after the Vestry meeting.

The Rector reminded us of upcoming dates, and there being no further business, the meeting was adjourned.

Respectfully submitted,

Frances Corzine, Clerk

MINUTES OF THE MEETING OF THE VESTRY
OF
CHRIST EPISCOPAL CHURCH
April 27, 1987

Following Evening Prayer at 5:15 p.m., the regular meeting of the Vestry was convened by the Rector. Present were:

Tom Ward, The Rector	Pearline Gilpin
Mary Jane Levitch	Lina Wellborn
Sam Miller	Jim Snell
Brad Reed	Carol Elam
Bob Smyth	John Sergent
Drew Goddard	Carol Thomas
Scott Lee	Don Whitfield
Frances Corzine	Susie Davis

The minutes of the previous meeting were approved following a spelling correction.

Don Whitfield gave the Treasurer's report and stated that the budgeted amount for the McCurdy fund was not listed, but it is running ahead of budget. Pledges are also running ahead of budget. He said that he had changed the "Capital Funds" category to "New Beginning" and "Restricted Gifts" (i.e. those that stay within the parish) in order to be clearer.

Susie Davis said she would like us to have a monthly instead of just a cumulative financial report. This was felt to present some problems, but Don will look and see how much trouble it would be to break it down and report next month.

The Treasurer's Report was accepted.

After looking at the past month's statistics, the financial package for the sabbatical was presented to the Vestry by Brad Reed. There was a broad general discussion of the proposed position of lay coordinator. This discussion centered around the salary as compared with other staff positions; the possible continuation of the position, and the need to address the staff situation, especially the clerical side, in more depth. Pete Stringer said that though he was behind, his committee would work on the entire staff question. The position of part-time assistant in the person of Tom McCart was also discussed, with emphasis on the need for some time both before and after the sabbatical for this position. It was added that Gordon Peerman would take on additional liturgical duties on Sundays.

After a delicious Catherine Snell dinner, the vestry reconvened and continued to discuss the position of lay coordinator. Tom Ward said that Bob Smyth would chair the staff meetings during Tom's absence, adding continuity. Again the discussion centered on the need during, before and after the sabbatical, to assess the entire staff situation.

Bob Smyth then remarked that "no one has challenged the basic assumption that we need this position;" and David Waller then moved that "we accept the sabbatical financial package." Bill Coke seconded the motion, and it was unanimously passed by the Vestry, plus the additional item of the purchase of a new typewriter for \$1,000; retaining the rest of the funds until the Tower is completed.

On the subject of the "priest associate", Bob Smyth reported no mention of this item in the Canon; and it was therefore decided not to reat a position for which there is no precedent.

The Capital Funds Campaign hopes to have reached its goal and have a celebration on May 17. There is \$212,000 remaining to be raised in Christ Church Parish. Bill Coke reported that there are 200 pledge cards out, and that Christ Church's part in the campaign will probably not be finished by Celebration Sunday.

The Rector pointed out that if we do not reach our goal, we could make up the deficit out of outreach over a five year period. He also pointed out that stretching to reach this goal may help our over-all giving.

Carol Thomas reported that the "snow" during the Parish Weekend Away helped to build community in diferent ways; and that positions were in place for all of the Nurture groups.

Sam Miller reporeted that on May 17, Youth Sunday, all of the liturgical positions that can be filled by the youth will be, and urged the Vestry to attend. He also said that the youth would do their own program planning for next year. Elizabeth Watson will take over as chair of the committee from Speed Thomas.

It was also reported that the New Member Committee had met, and that Jane Hardy continues to do a fine job.

Bill Coke reported for Outreach that the Easter offering of \$9,000 had been donated to St. Luke's Shelter. He said that he sees St. Luke's as the umbrella for Diocesan Outreach, and added that twelve of the fourteen parishes in Davidson county were represented at a recent meeting there.

"Ruth I" has received a grant from "Hands Across America," and will serve as a home for women coming out of prison.

Marion Arnold asked the Vestry to keep a guard on Sundays in the parking lot on a regular basis. This will be funded from the Outreach Contingency Fund.

Sam Miller thanked Charles Todd for teaching the Greek course, and added that it was a "quiet," but significant thing.

The Vestry expressed their thanks for the beauty of the Easter services.

After a review of future dates, there being no further business, the meeting was adjourned.

Respectfully submitted,

Frances Corzine, Clerk

MINUTES OF THE MEETING OF THE VESTRY
OF
CHRIST EPISCOPAL CHURCH
JUNE 22, 1987

Following Evening Prayer at 5:15 p.m. in the Wheeler Room the Rector introduced Tom McCart. Present were:

Tom Ward, The Rector	Jane Hardy
Mary Jane Levitch	Scott Lee
Sam Miller	Tom McCart
Stephanie Brooks	Brad Reed
Bill Coke	John Sergent
Frances Corzine	Jim Snell
Susie Davis	Robert V. Smyth
Pearline Gilpin	Pete Stringer
Drew Goddard	Don Whitfield

The minutes of the previous meeting were approved as amended.

Don Whitfield then gave the Treasurer's report. We are still running ahead of the budget, and seem to be collecting pledges at roughly one-twelfth of budget a month, which is right where we need to be. Disbursements and property costs seem to be running ahead, but this is probably due to the summer and the work on the air conditioning and should adjust in the winter. Brad Reed noted that plate offerings seem to be behind. Don Whitfield said it is hard to know why; the number of family units pledging is smaller even though the amount is up. He said he would follow this up and study it.

We then looked at statistics. The 8:45 service continues to grow, and we have reached the magic number of 1,000, which gives us another delegate to Diocesan Convention.

The rector then explained his plans for the sabbatical. He will take part in the residency program at St. Benedict Center in Madison, Wisconsin, and will be gone January 1, 1988 through June 30, 1988.

Tom McCart then gave the Vestry a brief sketch of his career, and added he would be helping Jane Hardy's new member committee with how we reach our visitors and how we fit those who join us into our parish family as they enter membership. Jane Hardy said how excited she was and what a complement to her committee he will be. Tom McCart and Gordon Peerman will share a one-third time on the clergy rotation.

The rector said that one thing the Vestry will be asked to do is to help in cases where our members feel left out by the clergy. This is new and will be a continuing issue.

The Vestry Study following 7 a.m. Eucharist is on-going, and the rector sees this as a reflection of the spiritual dimension of the Vestry emphasized at our

last Vestry conference. Susie Davis revealed that these meetings have generated warm and meaningful conversations. The Vestry was given a hand-out on "The Value & Use of Cathedrals in America Today", and asked to take it to dinner.

Following a delicious Catherine Snell dinner Bishop Reynolds spoke on the possibility of Christ Church as the Diocesan Cathedral, and exploring that possibility. We then discussed having a Diocesan Committee appointed by the Bishop to study the advisability of having a cathedral. Following this decision the Bishop left, and the business meeting resumed.

Bill Coke then reported on the Capital Funds Drive. The Diocese has made the set goal, and money is still coming in. It was suggested that we use the money that comes in from this point on to meet the \$60,000 we have recently pledged. There was both pro and con discussion of this point, and the Rector suggested that this be referred to the finance committee.

Robert Smyth then reported on the Tower. The bids are higher than anticipated, and Michael Emrich is attempting to find out why and negotiate with the two firms bidding on the job.

The Rector reported that we have replaced the air conditioning compressor and are now getting real cooling.

Carol Thomas reported as nurture chairman that the picnic was a success.

Brad Reed reported that summer adult education classes are going well.

Sam Miller reported that the church youth have planned their calendar for summer and fall, and a meeting September ninth to present their program to their parents.

Stephanie Brooks reported that Carolyn Goddard is putting on an innovative summer program. The Curriculum Committee is a new, effective means of searching for and providing appropriate curriculum.

Bill Coke reported for Outreach that he, Fletch and Susie Davis had been to the Women's Prison as part of their research for Ruth I. The Outreach Committee will meet again Monday. Pete Stringer remarked that the mission has been getting a lot of coverage. Bill Coke said that Reesner's feeling is that if he is not doing it no one can do it, and that we must look at our pledge to the mission in that light.

We then looked at future dates and looked at the possibility of a ministry meeting sometime this fall.

Carol Thomas said that she had been hired by the Diocese to organize their computer programs and get them in motion.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Frances Corzine, Clerk

MINUTES OF THE MEETING OF THE VESTRY
OF
CHRIST EPISCOPAL CHURCH
August 24, 1987

The regular monthly meeting of the Christ Church Vestry was held following evening prayer in the Wheeler Room. The Rector handed out the Agenda and the Minutes from the previous meeting were approved with a spelling correction.

Present were:

Tom Ward, The Rector	Pearline Gilpin
Mary Jane Levitch	Lina Wellborn
Sam Miller	Jim Snell
Brad Reed	Carol Elam
Bob Smyth	John Sergent
Drew Goddard	Carol Thomas
Gordon Peerman	Don Whitfield
Frances Corzine	Susie Davis
Tom McCart	Jane Hardy
Bill Harkins	Tom Steele
Scott Lee	Dave Waller

Don Whitfield then gave the Treasurer's report, and said that we are \$11,000 behind budget. Some plate offering members have moved to pledging, but probably not enough to explain this difference. He also said that the difference in budgeted pledges and collected pledges is narrowing and that this will continue. We have paid off part of our debt to ourselves (\$109,941), and will have more to pay off at the end of the year.

Don Whitfield also said that we are not suffering as much from loss of endowment income as he was afraid we would.

The Treasurer's report was accepted as presented.

Our statistics showed that the drop-off in numbers of children during the summer reflects the difficulty with eliminating the 8:45 service.

During the "Rector's Time" Mary Jane Levitch thanked the Vestry for "fiddling with a woman;" and told the Vestry something about her new position in Mt. Juliet.

The Rector then discussed Mary Jane's leaving us and said that he did not intend to fill that position immediately; and that he sees this as a part of long range planning. In the meantime, the Rector will preach and celebrate more, and will meet with the Wardens, the Personnel Committee chair and the Long Range Planning Committee chair to consider staffing issues in light of the vacancy.

Scott Lee then gave the Coordinator of Lay Ministry report. He said that

he was organizing a monthly newsletter with the working title of "Cornerstone." He will use our cornerstone as part of the graphics. He also said that Kay West will organize a self-guided tour of the church; and that the first thing that Scott wants from the Vestry is job descriptions of all Vestry jobs.

Bill Harkins then told us about himself. He is an Atlanta native; a husband and father; a graduate of Rhodes College and Vanderbilt Divinity School where he will be "slowly" obtaining a Ph.D. in religion and psychology. Presently he is spending a good deal of time at Matthew 25 determining what can be done in terms of pastoral care outreach, and recently he has begun seeing families at St. Luke's.

Susie Davis thanked Bill on behalf of St. Luke's and Matthew 25.

Gordon Peerman said he too had registered at Vanderbilt to earn a D.Min. degree which would take about 2-1/2 years. He has registered for a class with both Liston Mills and Volney Gay, and is excited about them.

The Rector then announced that the next Vestry study would be Sept. 15, with a central theme of what it means to be the church using Ephesians as the text.

Following a delicious Catherine Snell dinner, Drew Goddard discussed the Stewardship Campaign; and asked for Vestry comment on the letter to be sent out to parishioners. Several questions arose about the meetings in parishioners' homes; primarily would there be enough acceptance of going to a meeting. Carol Elam said that she felt that broadening the base of these meetings, especially discussing all the transitions in the church, would serve to build community.

Jim Snell felt that the congregation would be receptive, but "silent" about the letter, except for comments from people who are angry about something else.

The discussion then was about whether the Vestry should pledge first. Brad Reed felt that this focuses our attention on the campaign. The Vestry also discussed whether one could discuss tithing if one was not actually doing so, and the consensus was that one could after having gone through the process oneself.

It was agreed that this way of stewardship would take both time and leadership from the Vestry.

The Vestry was then asked by the Rector if we were ready to make our pledges early, and the consensus was "yes," and he then asked Drew if he had enough to go on, and he answered "yes."

Jane Hardy then said these dinners would be helpful in many ways for her New Member Committee.

The Rector reminded us that it was and is important not to do our Every Member Canvass as such this fall.

The Vestry then went over old business:

(1) The Bishop has appointed a committee from Bishop and Council to study the Cathedral issue.

(2) It was reported for the Finance Committee that the extra Tower funds be funded out of the normal operating budget. The possibility of going back to the original donor was discussed, and it was decided that this could be done naturally in reporting the Tower's progress to the donor. It was moved, seconded and passed that the Finance Committee report be accepted.

(3) For the Space Use Committee, Carol Elam reported that we now have a plan from Michael Emrich's group; that we would like to spend 2 weeks studying it, and then bring it in a half-day workshop with the Long Range Planning Committee to the Vestry.

(4) Susie Davis then reported for the Long Range Planning Committee that we need to plan an "event" around the Rector's leaving and elect the Vestry and Wardens early. It is felt that the Vestry Planning Conference will grow out of this. Susie also reported that "single" new parishioners are growing at three times the rate of new families.

New Business

(1) Bob Smyth reported that we are facing between \$40 and \$45,000 in repairs to our organ due to the deterioration of the leather due to the pollutants in the forced air supply which comes from the kitchen.

Some of this repair can be taken care of before All Saints and Christmas with present funds set aside for repair. This would leave from \$30 to \$35,000 to be taken care of next year.

Robert Smyth moved, it was seconded and passed, that we approve up to \$10,000 for repairs this year.

The Vestry then heard the Committee reports.

(1) Jane Hardy reported that the New Member Committee was updating the yellow cards, and that a letter would go out to everyone who had filled out a yellow card in the last two years.

Tom McCart reported that they were studying a Visitor Tracking system, that although it would take more staff time and computer use, would in the long run help people to make a real decision. They would like to have it in place by October 1.

(2) Dave Waller reported for Property that when the trash and junk observed in the Space Use report are removed, we should have a good deal of storage room.

(3) Brad Reed then reported for the Finance Committee that if the Diocese had not been guaranteed an additional \$60,000, the recommendation of the Finance Committee is to reduce the \$60,000 by any additional individual pledges coming in later than the time the \$60,000 was pledged to the Diocese.

(4) Mary Jane Levitch then reported for Stephanie Brooks that all Church School teachers are in place, and that the Fall Church School registration is Sunday, September 13.

(5) It was announced that Edward Hobbs would lead the Parish Weekend at Home on February 12 and 13, 1988.

(6) Carol Thomas then talked about blending Scott Lee and Jane Hardy's groups with Nurture, and announced that Foyer Groups are about to start under the leadership of Teddie Clark and Don Dawson.

Sam Miller said that the Lay Pastoral Care Group has fourteen members visiting parishioners at least once a month.

(7) It was reported that the attendance and interest in Adult Education classes had been high this summer.

(8) It was reported that there will be a party for the Youth this Sunday.

(9) Bob Smyth reported for the Liturgy Committee that the Rector had approved an expenditure from the Small Memorial Fund for music to be composed by Nashvillian David Sartor for the Epiphany Evensong.

(10) Susie Davis reported for Outreach that Storefront Ministry, Congregational Helpline and Interfaith's merger was approved at a meeting at Harpeth Presbyterian Church. She also distributed the minutes from the last two Outreach meetings.

After checking upcoming dates on the calendar, there being no further business, the Rector adjourned the meeting.

Respectfully submitted,

Frances Corzine, Clerk

MINUTES OF THE MEETING OF THE VESTRY
OF
CHRIST EPISCOPAL CHURCH
September 28, 1987

The regular monthly meeting of the Christ Church Vestry was held following evening prayer. The minutes of the previous meeting were approved as corrected. Present were:

Tom Ward, The Rector	Lina Wellborn
Sam Miller	Jim Snell
Brad Reed	Carol Elam
Bob Smyth	Stephanie Brooks
Drew Goddard	Carol Thomas
Frances Corzine	Don Whitfield
Tom McCart	Susie Davis
Richard Lodge	Jane Hardy
Scott Lee	Pete Stringer
Pearline Gilpin	Dave Waller

Don Whitfield then gave the Treasurer's report. He again noted that the plate offering checks are the most obviously identified short fall, and that only time will tell if this deficiency will correct itself by year end. He also noted that an Administrative Disbursement gap will increase because the Lay Coordinator's salary was not budgeted. Brad Reed asked Don if there was anything in the budget to be really worried about, and after a complete discussion, it was the consensus of the group that nothing was really "out of whack." The Treasurer's report was then accepted as presented.

Statistics were then studied, after which Drew Goddard discussed stewardship, and again made a plea to the Vestry for facilitators at the dinner meetings.

Following a delicious Catherine Snell dinner, the Rector then spoke on staff changes. After consultation with the Office Management team, Pete Stringer in his role as Personnel Committee chair, the Long Range Planning Steering Committee, and the Space Use Committee - looking ahead to 1991, and precipitated by Mary Jane's call to Mt. Juliet, the need to "simplify" the administrative staff became evident.

He announced that Scott Lee would move from Coordinator of Lay Ministry to Assistant to the Rector for Administration. However, Scott will continue to work on Time and Talent Sheets and will be involved with some concept of a "regular" news magazine. The Rector sees Scott's old and new jobs as compatible.

The target date for finding a receptionist/secretary is November 1. Then there was a full discussion of this job, with Pete Stringer saying that we are now paying John and Freddie to be receptionists "too much of the time" and that we need a full time receptionist from morning prayer to evening prayer. Jim Snell warned of a quick "burn out" in the job unless some thought is given to relief time. Carol Thomas suggested that some thought might be given to "job-sharing."

The Rector then announced that Donna Gafford would join the Christ Church staff in a part-time capacity beginning October 5 and continue through August 31, 1988. The Vestry felt that with the loss of Mary Jane Levitch it would be helpful to have a

woman priest. Pete Stringer worried that she might get a call, but the Rector assured us that at this time she is committed to us for the designated time.

We then discussed some calendar issues surrounding the sabbatical. It was decided that we need to have the Vestry elections earlier than usual, and that Budget hearings would also have to be earlier, and it was agreed that there would be an "Exit-event" around the sabbatical on December 6th.

It was discussed that child care, which now falls in the Church School category, is not where it needs to be in the structure.

Scott Lee then handed out a description of his job as Assistant for Administration, and the Rector invited the Vestry to a party at his and Peggy's home on October 16.

Bob Smyth was reminded that someone is needed to take care of the Vestry nominations and election.

Susie Davis then discussed long range planning -- where we are and how we got here, and who we have been historically. She also handed out to the Vestry the projections the Long Range Planning Committee is making for 1991. Dick Lodge said that we have a challenge to create a community that "makes this place a home" for the now diverse congregation of Christ Church.

And although it looks like our growth in the next five years will be large, Pete Stringer reminded us that there is a lot of moving around among Episcopal churches. The Rector said that there will be some hard choices to make before we have a "final" future plan.

Carol Elam then reported for the Space Use Committee that 8:30 - 12:00 on October 17th, the committee would report to the Vestry and Clergy, committee chairs, etc.. at a workshop which she feels will be very informative.

Bob Smyth then reported that the organ company needs to make up a schedule for maintenance for 1988; and that it is the recommendation of the Finance Committee that the Vestry approve the work proposed for 1988. The motion was then made, seconded, and approved.

Jane Hardy reported that the new members brochure would be ready for the November 8th stewardship dinners and that they will be a good point of discussion. They will be funded for up to \$2500 from the Outreach Contingency fund.

Dave Waller told us that there was no way with our present phone system that tower offices could be communicated with. New telephone sets would overload the system that we presently have. The proposed new system would have 15 sets and 5 lines, and could be expanded to 10 lines and 20 sets. It would have intercoms, a paging system, zone paging, conference calling, etc. and would cost \$8,920.

The Finance Committee has recommended a 48 month lease at \$258 per month, conditional on resolution of the present lease. It was moved, seconded and approved that we accept the recommendation of the Finance Committee.

The Rector announced that Glen Holliman has told Tom that an elderly member of

the parish has written us into his will.

Dave Waller said that the tower work is 25% complete, and that they are cooperating as far as noise, etc is concerned.

Stephanie Brooks reported that Church School registration went well, and was organized by Tina Whitfield. The earlier teacher training workshop also went well. She also said that 21 teachers are going to DuBose for the conference. She then gave a very vivid picture of the problems of cleanliness in the Church School rooms; and said that a parishioner had paid for a crew of cleaners for the rooms. It was the consensus of the clergy and Vestry that this type of help should not come out of parishioners pockets.

Sam Miller then reported on the Youth. On September 9th a Parents of Teenagers dinner was held with thirty in attendance. The youth took the leadership role -- and the youth philosophy and program were discussed. The Rector said that he had attended the Sr. E.Y.C. meeting two weeks ago, and that he was impressed by what was going on, and that a large part o this had to do with the leadership of Ronnie Brooks.

Lina Wellborn said that 114 people had signed up for nine foyer groups; and that the first meetings wee in September. Jane Hardy is working with Teddie Clark on a group for new people, and from time to time there will be a need for a new group.

For Adult Education, Brad Reed announced that two classes taught by parishioners began the previous Sunday, and that Sharon Waddle was teaching a class on Thursday mornings.

For Liturgy, it was reported that there are over 20 children in the Children's Choir under the direction of Cynthia Ann Curtis, and that Walter and Morgan Merrill had hosted a supper for parents of this group. Dick Lodge said that the children's music had really brought the 8:45 service together.

Susie Davis reported that Ruth I is in court and that Ames' law firm would represent them.

Tom Ward then reported for the Diocese that they have bought a beautiful old house at 42 Rutledge Street just above General Hospital. The Democratic Party rents three rooms in the rear of the house; and according to Dick Lodge, Bill Coke has already asked for a rent increase.

Tom also reported that the Diocese, in cooperation with the University of the South, has offered to purchase 200 acres at St. Mary's. There will be seven members of these two groups and one from the Sisters on the governing board. This looks like it will be a reality, and will be a real gift for the future.

After checking upcoming dates on the calendar, there being no further business, Tom McCart adjourned the meeting.

Respectfully submitted,

Frances Corzine, Clerk

MINUTES OF THE MEETING OF THE VESTRY
OF
CHRIST EPISCOPAL CHURCH
October 26, 1987

The regular monthly meeting of the Christ Church Vestry was held following evening prayer. The minutes of the previous meeting were approved as corrected.

Present were:

Tom Ward, The Rector	Lina Wellborn
Donna Gafford	Jim Snell
Brad Reed	Stephanie Brooks
Bob Smyth	Carol Thomas
Drew Goddard	Don Whitfield
Frances Corzine	Susie Davis
Tom McCart	Jane Hardy
Richard Lodge	Pete Stringer
Scott Lee	Dave Waller
Pearline Gilpin	

The minutes of the previous meeting were approved as corrected.

Don Whitfield then gave the treasurer's report. He said that at this point everything is "in whack," although the McCurdy Fund, which was invested about 40% in common stock at year's end, has probably had a significant reduction in market value due to the fall in the market. The deficiency in receipts over disbursements is not unexpected since we always budget a deficit, and the short fall is made up by unrestricted funds going into the new year.

The treasurer's report was approved as presented.

The Rector noted that the author Jesse Hill Ford had transferred from the Christ Church inactive rolls to St. George's.

The Rector then announced that the transitions in the staff seem to be going smoothly. He introduced Donna Gafford, saying that she also is from Meridian, Mississippi, and graduated from Seabury Western in 1984. She comes to Christ Church following three years at St. David's.

There was then a discussion of the dates and issues surrounding the sabbatical: The vestry elections will be November 15th, and Junior and Senior Wardens will be elected on November 23rd.

The budget hearings will be the first week in November, but will be more data-gathering, since we will not have a stewardship report.

There followed a discussion of a possible "Exit Event." The Rector expressed concern about asking the Parish to come out for too many "events." There were suggestions for using an adult class, a coffee minute, or a combined church service, and a consensus that there needed to be an opportunity for the parish to say "goodbye," as well as the Rector. The Rector will study the suggestions with the leadership team, and come back to the Vestry next month.

He then announced that Sam Lloyd, Edward Hobbs, James Barr of Christ Church, Oxford, will preach during the sabbatical; and there is a letter out to David Rose (Albert's brother), the retired Bishop of Southern Virginia, and the rector hopes to find a woman guest.

The idea of one service on December 27 arose again, with Dick Lodge saying "Two days after Christmas is as good a time as any to take a crack at it," and Stephanie Brooks reminded us that there is no Church School that day anyway.

The Vestry Conference will be January 8-10, with the focus on long-range planning, and there will be a mini-retreat in August following the Rector's return.

The Rector then passed out a handout on The St. Benedict Center Resident Program.

Scott Lee, The Assistant to the Rector for Administration, handed out two charts which pictured the administrative structure of the Parish. He said that David Waller would join him and Bob McClenaghan on the first Monday of each month to address problems such as the Church School problems Stephanie Brooks presented last month. He then passed around a sample format for the proposed publication CORNERSTONE, which will be delayed, but will be in place next Advent. He also announced that he hoped to have the receptionist-secretary in place by November 1.

Following a delicious Catherine Snell dinner, Drew Goddard reported for Stewardship. He handed out the Agenda for the November 8th Stewardship Dinners, and said both he and the Rector have had enthusiastic response to this format. He then thanked Vestry members for their help.

Bob Smyth then reported for Carol Elam for the Space Use Committee, and recommended that a New Master Plan Committee, consisting of the current Committee, the Asst. for Administration, and the Finance, Property, and Liturgy Committee heads. the adoption of this new committee was moved and accepted. Dick Lodge then thanked the Committee for the presentation last Saturday.

Susie Davis then reported for Long Range Planning. The Committee hopes to have a mission statement for Christ Church ready by the Vestry Conference, to discuss and ultimately to adopt and endorse. She then reported that there is a gap between the number of units on our rolls and the number of units pledging. The Rector said that the larger the Parish becomes, the more this tends to happen. He added that it helps just to notice this, and that it needs to be put before the Parish.

Tom Steele suggested that if great card and organization were taken in following up the Stewardship Campaign, much can be learned. Drew Goddard agreed, and said that he would collate this material and have it at the Vestry conference.

Lina Wellborn announced that she now has 8 out of 9 names asked to stand for the Vestry elections, and would like to have 21. The deadline is October 30, and it will be announced again this Sunday.

Delegates to the Diocesan Convention were nominated, and there will be more nominations at the Vestry meeting next month. We will then elect the Wardens, and then the Delegates will be elected.

Bill Coke handed out the minutes from the last Outreach Committee meeting. He said the committee meetings have become an AD HOC Foyer Group, with "pot luck" suppers. ROOM IN THE INN will begin at Christ Church the first Thursday in November, and Bill said that Hal Johnson has done a superb job of organizing ROOM IN THE INN. He asked that the Thanksgiving offering be designated for St. Luke's Meals on Wheels, and the Christmas offering for Ruth I. It was moved, seconded, and passed that these offerings be designated in this way.

Dick Lodge for the Finance Committee then asked for \$2500 for office equipment for the new receptionist-secretary position. It was moved, seconded, and passed to fund the request.

Bob Smyth then reported for Dave Waller that the tower is 70% completed. The telephone there is a problem. It would cost money to break our present phone contract, so we may have to upgrade what we now have. Dave Waller is working to see how best to proceed. He then reported for Liturgy that at 4 pm Sunday, Peter and the Choir would present an evensong followed by a concert.

Stephanie Brooks reported that Christ Church had 19 out of 84 participants at DuBose at the Martin Bell Conference.

Scott Lee then reported that he and Jane Hardy were among 7 Christ Church members out of 17 participants in the Bishop's Consultancy Skills Training Workshop, which included 27 hours of instruction.

Jane Hardy then reported that the New Member Brochure would be ready for Nov.8.

Pearline Gilpin then reported on the Personnel Committee meeting this afternoon. There is a lot to be sorted out, and they began by looking at salaries, etc.

Brad Reed reported that he had asked Sharon Waddle to succeed him as Chair of the Adult Education Committee. Sharon is Associate Editor of the Methodist Review, and at present is in charge of Wednesday nights.

Lina Wellborn reported that she has accepted the job of coordinator of the Junior EYC. Gordon Peerman said he had met with the Senior EYC and that he was very impressed.

The Diocesan Committee report was given by the Rector, who said that since such a large percentage of our budget goes to the Diocese, we need to stay involved. The Diocese will move into the Rutledge Hill building November 15. He said that Bob Smyth would serve on the committee to consider the Cathedral. Bill Coke said that we need to be much more informed about the Diocese, and that our delegates to the Diocesan Convention should no longer go uninstructed.

The calendar of upcoming events was then read.

There being no further business, the meeting was adjourned.

Respectfully Submitted,

Frances Corzine, Clerk

MINUTES OF THE MEETING OF THE VESTRY
OF
CHRIST EPISCOPAL CHURCH
November 23, 1987

The regular monthly meeting of the Christ Church Vestry was held following evening prayer. The minutes of the previous meeting were approved following numerous corrections.

Present were:

Tom Ward, The Rector	Lina Wellborn
Sam Miller	Jim Snell
Donna Gafford	Carol Thomas
Brad Reed	Don Whitfield
Bob Smyth	Susie Davis
Drew Goddard	Jane Hardy
Frances Corzine	Tom Kanaday
Scott Lee	Dave Waller
Bill Coke	Dale Grimes
Carol Elam	Sandy Sanders
Wayne Glenn	Sharon Waddle

Don Whitfield gave the Treasurer's Report. He said that he felt comfortable with the pledges thus far, and added that we would close out the year about \$20,000 ahead of the actual receipts in our budget; therefore not impairing the cash balance we had on hand at the beginning of the year. He also said that the Musical Instruments Maintenance Fund has paid for the organ repairs we have made thus far, and that this needs to be publicized as an appropriate way to give to the church.

When the Treasurer's Report is in shape to go into the computer, there will be more information available and it will be presented in a different way.

The Treasurer Report was moved, seconded and unanimously accepted.

The election of Junior and Senior Wardens was then held. The Rector explained the function of the Wardens, pointing out that continuity in the Clergy-Vestry team is facilitated by having the Jr. Warden move to Sr. Warden the next year. Brad Reed was then elected by acclamation as Sr. Warden for 1988.

After a delicious Catherine Snell dinner, Bob Smyth passed out ballots and Bill Coke was elected Jr. Warden for 1988.

Don Whitfield was elected and agreed to continue to serve as Treasurer, and Sandy Sanders generously volunteered and was elected to serve as Clerk.

At the beginning of "Rector's Time" the Rector thanked Drew Goddard for his work on the Stewardship Campaign; Jane Hardy for the New Members Brochure, and Lina Wellborn for arranging the Vestry election. He said that the Clergy and Wardens would meet on December 3, and that Budget Hearings would be held on Dec. 2.

The Rector said it had been decided to combine the "Exit Event" with a "Tower Open House" on December 27. Following the congregation's seeing the Tower there will be one service at 11:00 a.m.

The Vestry Conference will be January 8-10, with the agenda being long-range planning.

There will be an Epiphany Service here on January 6, and participating will be Christ Church, Westminster Presbyterian, Belmont United Methodist and Vine Street Christian churches.

Scott Lee then announced that Patsey Hargis has been hired as our new receptionist /secretary; and that there would be a "clean-up" day at the church on December 12 at 9:00 a.m. He added that the new phone system would be installed December 17.

Delegates to the Diocesan Convention were then elected. Bob Smyth moved, it was seconded and passed, that the Jr. and Sr. Wardens automatically be two of our 5 delegates. Also elected were Bob Smyth, Carol Thomas and Sharon Waddle. Tied for first alternate was Susie Davis and Dale Grimes, and tied for second alternates was Frances Corzine, Pete Robinson and Pete Stringer.

Susie Davis then passed out a Mission Statement for Long Range Planning, which she asked us to take home, study and make any suggestions we might have before the Vestry Retreat.

The Rector then explained Scott Lee's application for postulancy, and circulated a letter for Vestry members to sign recommending Scott for this position.

Sam Miller then explained a proposal to enroll Christ Church in the Stephen Ministry Lay Pastoral Care program. He explained the growth over the past 3 years of the Lay Pastoral Care Group at Christ Church; saying that Gordon Peerman had the training session the first year, with Sam subsequently doing the training. We now have 15 Lay Pastoral Care Givers visiting 24 people. The Stephen program would train and equip us to better carry out our program, and to expand it as needs arise. Sam Miller proposed that we send a clergy person and 4 lay people to the Stephen training program; to acquire further skills, to learn to conduct a publicity campaign, and to put in place an administrative set up for this program.

Bob Smyth moved, it was seconded and passed, "that this Vestry commends and endorses the work of the Lay Pastoral Care Group, and further, that we support the enrollment of Christ Church in the Stephen Ministry, subject to financing."

Jane Hardy handed out a draft of the new structure for the New Member Committee.

Bill Coke reported that Christ Church must man "Room in the Inn" here on Thanksgiving, Christmas Eve, and New Year's Eve -- but added that he will have these times filled. He also reported that the visiting nurse who comes to Matthew 25 told Fletch Coke that Bill Harkins was the finest thing that has happened to the program.

We then went over the calendar of coming events, and the Rector invited the new Vestry members to the Vestry Bible Study on Tuesdays.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Frances Corzine, Clerk

MINUTES OF THE MEETING OF THE VESTRY
OF
CHRIST EPISCOPAL CHURCH
December 14, 1987

Following evening prayer, the Christ Church Vestry and guests went to the balcony of the church for a blessing of the newly finished Tower. A tour followed the blessing and the group then enjoyed a delicious Catherine Snell dinner.

The regular monthly meeting of the Vestry followed dinner. The minutes of the previous meeting were approved as corrected.

Present were:

Tom Ward, The Rector	Carol Thomas
Sam Miller	Stephanie Brooks
Donna Gafford	Pete Stringer
Gordon Peerman	Susie Davis
Tom McCart	Jane Hardy
Brad Reed	Tom Kanaday
Drew Goddard	Dave Waller
Frances Corzine	Dale Grimes
Scott Lee	Sandy Sanders
Bill Coke	Sharon Waddle
Wayne Glenn	

The Rector spoke of his "separation anxiety" and then handed out a sheet explaining the Organizational Structure of the Christ Church Vestry. With this he handed out the Committee assignments, and explained how these function to the new Vestry members. He then explained how the clergy team would function during the sabbatical, and handed out an outline of this.

Scott Lee then handed out the list of guest preachers during the sabbatical.

Susie Davis announced that Jo Prichard would be the facilitator at the Vestry Conference.

Bill Coke then explained that we need to nominate people for the Diocesan Offices. First to be nominated is Trustee of the University of the South. Dale Grimes has served in this capacity for nine years. Dale Grimes was nominated, seconded and approved by the Vestry. Robert Smyth was nominated, seconded and approved by the Vestry as a member of the Standing Committee. The Standing Committee is composed of three lay and three clergy members who run the Diocese in the absence of the bishop. Fletch Coke was nominated as a member of the Dandridge Trust, seconded and approved by the Vestry.

Bill Coke and the Rector each stressed the importance of our having voting representation at the Diocesan level, and urged that we "campaign" for our candidates during the Diocesan Convention.

Carol Thomas, reporting for the Nurture Committee, said that we need to look at the Diocesan Committee on Affirmative Aging.

Brad Reed then thanked the Vestry members for all they had done and are doing, and spoke of the opportunities for growth that will present themselves in the absence of the Rector, especially the opportunity to minister to one another, and in particular to the clergy.

Jane Hardy and the Rector urged the members of the Vestry who would like to take part in the Tuesday morning Bible Study.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Frances Corzine, Clerk